



COMMONWEALTH of VIRGINIA

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TO: Agency Fiscal Officers & CAPP Manual Users
FROM: Michael E. Rider, EDP
SUBJECT: Commonwealth Accounting Policies and Procedures (CAPP) Manual—
Update No. 80 / CARS

**One CARS
Topic Updated** **Topic No. 20315, Prompt Payment**

- Updates *Code of Virginia* section references
 - Reflects DOA's new policy of including Charge Card transactions in Late Payment category whenever the agency or institution pays its charge card payments after the due date.
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**Status
Summary
Sheet**

An updated *Status Summary Sheet* is shown at our web site and displays the following for each *CAPP Manual* topic:

- Number and Title
 - Page Length
 - Latest Revision Date
-

Recent Updates

- Update 80 (CARS)—*included here*
 - Update 79 (CARS & LEAVE)
 - Update 78 (CARS)
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**DOA's CAPP
Manual Contact**

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(capp memo 80.doc)