

General Comments-

Next call will be on **Wednesday, April 13, 2011**. You will receive a reminder e-mail two weeks prior, which will include the phone number to call as well as the access code.

For state agencies, the updates to CAPP Topics 20355 Purchase card and 20360 Travel card have been approved. One of the major changes to 20355 Purchase is that agencies are no longer allowed to pay past due invoices using their Pcard unless permission has been granted from DOA first.

In order to be granted permission, please email cca@doa.virginia.gov, along with the Vendor Name on the past due invoice, the amount, and why it is past due. DOA will review your request and promptly let you know whether it is okay to proceed with making the payment on your Pcard.

Questions-

What about transactions that exceed \$5,000.00?

All agencies do not have Gold Cards or choose to put a purchase on their Pcard over \$5,000.00. If you are asking for an increase on your card to cover a past due invoice, please email cca with the amount of the increase, vendor name, vendor address, amount, and reason invoice is past due.

Does DOA have any written information that can be provided about ePayables?

No info is being sent out right now. We are scheduled to go live in May 2011. As the time gets closer, we will send out more information. Agencies that currently submit their data to DOA to be paid through CARS, you will still have the same process. DOA will be working on the back end to determine if the vendor is set up for ePayables or if the payment needs to go EDI.

Localities can email cca@doa.virginia.gov if you are interested in ePayables. We will refer you to BOA.

Some state agencies and localities are currently using it. ePayables will help drive spend. ePayables is also included in our BOA contract so there is not need for localities to go out for Bid.