

## **General Comments-**

Next call will be on **Wednesday, August 10, 2011 @ 10 am**. You will receive a reminder e-mail two weeks prior, which will include the phone number to call as well as the access code.

Annual Exceptions were due by May 30, 2011. We still have a few left to review. As they are reviewed we will send back to you with an approval or details requesting clarity or additional information.

Annual Certifications and Cardholder Reviewer Certifications were due by June 30, 2011. We will be going through the list and emailing agencies that have not submitted their forms. Localities are not required to submit annual exceptions or annual certifications.

DOA and BOA are in the process of planning the annual conference for 2012. The conference will be held between the Hampton Roads area and Richmond. As soon as we lock in a date and location, we will send out a "Save the Date" for you to add to your calendar. This is a one day conference and it is free of charge. For those who are interested in traveling the day before the conference and are staying overnight, we will request a government rate no matter what venue that is selected.

## **Questions-**

### **When will the Bank of America imaging function for OLR rollout?**

This function will roll out September 2011. DOA will have to get pricing on the function. This amount was not included in our contract with Bank of America.

### **Are registered vendors allowed to bill surcharges?**

This is a vendor issue. Before the cardholder makes a purchases, have them contact the vendor to get the total amount that the vendor is going to charge to their card. This included the amount of the fee. This surcharge is different from a convenience fee that some vendors often charge. Surcharges are not uncommon and you will more than likely see more of them because of the rising fuel prices.

### **MCC & Profiles use all restrictions except restaurant. Sometimes cardholders are still allowed to use their card at restaurants.**

DOA will have to look into the profile to make sure that it was set up correctly.

### **Please provide an update on IntelliLink?**

Effective 07/01/11 we are auditing using IntelliLink. The program is live. You will receive an email if we have flagged any transactions for your agency. The PA's and Backups will get the emails.

**Has Monique's position been filled yet?**

No, Kristen is the point of contact. You can still call 804-786-0874.