

General Comments-

Next call will be on **Wednesday, October 13, 2010**. **You** will receive a reminder e-mail two weeks prior, which will include the phone number to call as well as the access code.

The NAPCP (National Association for Purchasing Card Professionals) is an organization dedicated to Purchase and Travel Cards. They currently charge a membership fee to join. There might be a way to minimize the costs that the Commonwealth has to pay. If you are currently a member, please email cca@doavirginia.gov. If you are interested in becoming a member please visit www.napcp.org for more information.

DOA and Bank of America are still in the process of planning the 2011 Virginia Card Summit, which will be hosted by Bank of America. This conference is FREE! A date has not been determined yet. The location for the conference will be from Richmond to Virginia Beach area. A definite location has not been established. You will begin to receive emails in the near future with more information as it becomes available. We will focus on improvements that were suggested in the surveys that were sent out after last year's conference. Dial in numbers will be provided for those who are unable to attend. We hope to possibly be able to provide Webex sessions as well.

Reminder, the Procurement Forum will be held Monday, November 15, 2010- Wednesday, November 17, 2010. Wednesday session will be ½ day. The Forum is open to Localities as well. The Forum will be held at the Hampton Convention Center. DOA will be conducting 2 sessions. Some of the topics that will be covered are Identity Theft, Charge card Updates, Online Reconciliation pilot, & data mining tools for auditing. DOA's sessions as well as the Vendor Expo will be held on November 16, 2010. If you need more information on the conference, please email cca@doavirginia.gov.

Online Cardholder Reconciliation will be opened up for all agencies who want to participate very soon. We will discuss this more in detail at the forum.

A new Data Mining tool is being provided by Visa to help agencies with audits, and it maintains the data for you. More information will be available on this in the near future.

Effective January 2011, the IRS Regulations state that agencies will not be responsible to provide 1099 data on Purchase card purchases; it will be up to the vendor's merchant bank. You are still responsible for 1099 data for 2010. We will give you more information as it becomes available.

Questions-

If an agency is interested in Online Cardholder Reconciliation, will there be a bigger presentation provided?

Yes, DOA will schedule a webex along with BOA to go over the entire process.

If reference to the email about the minimum dollar amount that can be charged to a charge card, will this be up to the vendor to set the limits?

Yes

Outside of DOA, are there any resources for New Pa's to receive tutorials on the Works System?

Yes, log in to Works, got to tools>training>help. Some things in the tutorial do not apply to the Commonwealth. You can contact Monique at cca@doa.virginia.gov for further assistance.