

ATTACHMENT

Selected 2011 IRS Due Dates and Information Returns Year-End Processing Schedule		
<u>IRS Due Dates</u>	<u>Report Period</u>	<u>Due Dates</u>
1099 Information Returns to Recipients	Jan. – Dec. 2011	January 31, 2012
Form 945, Annual Return of Withheld Federal Income Tax	Jan. – Dec. 2011	January 31, 2012
1099 Information Returns to IRS (Paper)	Jan. – Dec. 2011	February 28, 2012
1099 Information Returns to IRS (Electronic Filing)	Jan. – Dec. 2011	April 2, 2012
Forms 1042, 1042-T & 1042-S to the IRS and recipients	Jan. – Dec. 2011	March 15, 2012
<u>First Set of ARS Reports</u>	<u>Report Period</u>	<u>Distribution Dates</u>
ACTR3005, 1099 Reportable Transactions	Jan. - Nov. 2011	December 1, 2011
ACTR3010, Detailed 1099 Reportable Trans. with Adj.	Jan. - Nov. 2011	December 1, 2011
ACTR3015, Summarized 1099 Reportable Trans. with Adj.	Jan. - Nov. 2011	December 1, 2011
<u>Adjustments to First Set of ARS Reports</u>	<u>Report Period</u>	<u>Adjustment Processing Dates</u>
Review ARS Reports & Process Adjustments	Jan. - Nov. 2011	Dec. 1 - Dec. 30
<u>Second Set of ARS Reports</u>	<u>Report Period</u>	<u>Distribution Dates</u>
ACTR3005, 1099 Reportable Transactions	Jan. - Dec. 2011	December 31, 2011
ACTR3010, Detailed 1099 Reportable Trans. with Adj.	Jan. - Dec. 2011	December 31, 2011
ACTR3015, Summary 1099 Reportable Trans. with Adj.	Jan. - Dec. 2011	December 31, 2011
<u>Adjustments to Second Set of ARS Reports</u>	<u>Report Period</u>	<u>Adjustment Processing Dates</u>
Review 2nd Set of ARS Reports & Process Adjustments	Jan. - Dec. 2011	Jan 1- Jan 17, 2012
<u>Final Set of ARS Reports and Download Files</u>	<u>Report Period</u>	<u>Distribution Dates</u>
ACTR3005, 1099 Reportable Transactions	Jan. - Dec. 2011	January 18, 2012
ACTR3010, Detailed 1099 Reportable Trans. with Adj.	Jan. - Dec. 2011	January 18, 2012
ACTR3015, Summarized 1099 Reportable Trans. with Adj.	Jan. - Dec. 2011	January 18, 2012
ACTB3035, Vendor Payments Subject to Information Returns Reporting	Jan. - Dec. 2011	January 18, 2012
ACTB3040, Vendor Payments Subject to Information Returns Reporting by State	Jan. - Dec. 2011	January 18, 2012
ACTB3045, Backup Withholding Payments by Agency	Jan. - Dec. 2011	January 18, 2012
FINDS - 1099 Files Available for Downloading	Jan. - Dec. 2011	January 18, 2012