

DEDUCTION REFUND / ADJUSTMENT

SCREEN ID: HTODA

COMPANY NUMBER	EMPLOYEE NUMBER	T C D	PAGE NO
0 0	0 0		

EMPLOYEE NAME (FOR REFERENCE ONLY)

TRANS CODE	CHECK NUMBER	CHECK DATE	PERIOD BEGIN DATE	PERIOD END DATE	REAS	T U	Net Pay	(1)	(2)
5 0 3								+	Y

----- TAX WITHHELD -----

TRANS CODE	STATE LOC CDE	FIT SIT	OASDI LOCAL	HI DI	OTHER	GROSS PAY	(1)	(2)
5 0 0							+	Y

----- VOLUNTARY DEDUCTIONS -----

TRANS CODE	DED NO	AMOUNT	DED NO	AMOUNT	DED NO	AMOUNT	DED NO	AMOUNT	+	Y
5 5 0										

TRANS CODE	DED NO	AMOUNT	DED NO	AMOUNT	DED NO	AMOUNT	DED NO	AMOUNT	+	Y
5 5 0										

TAXES	+	NET	=	TOTAL PAYS	=	GROSS
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SHADED AREAS ARE NOT USED FOR INPUT AT THIS TIME

(1) Adjustment Indicator

- Blank, + Positive Adjustment (Non-Paid)
- Negative Adjustment (Non-Paid)
- P Positive Update in Current Pay (Paid)
- M Negative Update in Current Pay (Paid)

(2) YQ Indicator

- Blank Adjust Year, Quarter, and Month Fields
- Y Adjust Year fields only
- Q Adjust Year and Quarter fields only
- C Adjust Year and Prior Quarter fields only

Authorized Signature Date

Keyed By Date