DEDUCTION REFUND / ADJUSTMENT

SCREEN ID: HTODA

EMPLOYEE NAME (FOR REFERENCE ONLY)

Company --> 0 0 **Employee Number -->** – Page Number -->

TRN	CHECK NUMBER / MISC AMT 1	CHECK DATE	PERIOD BEGIN DATE	PERIOD END DATE	REAS	TU	NET PAY	PA RES	(1)	(2)
5 0 3									+	Y

TAX WITHHELD

TRN	PA SW	ST/LOC	FIT / SIT	OASDI / LOCAL	HI / DI	OTHER	GROSS	(1)	(2)
5 0 0								+	Y

VOLUNTARY DEDUCTIONS

TRN	DED NO	AMOUNT	DED NO	AMOUNT	DED NO	AMOUNT	DED NO	AMOUNT	(1)	(2)
5 5 0									+	Y
5 5 0									+	Y

DEDUCTIONS	+	TAXES	+	NET	=	TOTAL PAYS	=	GROSS

SHADED AREAS ARE NOT USED FOR INPUT AT THIS TIME

(1) Adjustment Indicator

- Blank, + Positive Adjustment (Non-Paid)
- \- Negative Adjustment (Non-Paid)
- P Positive Update in Current Pay (Paid)
- M Negative Update in Current Pay (Paid)

(2) YQ Indicator

- Blank Adjust Year, Quarter, and Month Fields
- Y Adjust Year fields only
- Q Adjust Year and Quarter fields only
- C Adjust Year and Prior Quarter fields only

Authorized Signature _____ Date _____ Keyed By _____ Date _____

Form PR-7
Rev 11/14