

DIRECT DEPOSIT STOP PAYMENT

EMPLOYEE NAME

COMPANY NUMBER

EMPLOYEE NUMBER

DD NUMBER

PAYMENT DATE

PAY PERIOD END DATE

REASON

AMOUNTS

Account Closed

059 DD Checking1

Garnishment

060 DD Saving1

Incorrect AMT

067 DDChecking 2

LWOP

068 DDSaving2

or

069 DDChecking (Net)

Other

070 DDSaving (Net)

(provide brief explanation below)

Authorized Agency Signature

Date

Reserve for DOA Payroll Operations Use:

Bank Action:

DOA Disposition:

Entered By/Date:

Entered by/Date:

ACH Reversal:

Internal

or

Rewire

Returned as:

Date

Deletion

TO:

Reversal

ABA#

Account#

Notes: Report 10/Check

Reference #

Released by:

Signature/Date