

MANUAL PAY BUILDER

COMPANY NUMBER				
0	0			

EMPLOYEE NUMBER												T
												C

PAGE NO				

Employee Name for reference only
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Check Number
Old Check Number
Check Date
Beginning Date
Ending Date


Tax Unit
SUI State
Reason
Method
Y/Q Indicator


**Screens Will Be Accessed In Following Order**

Pays	HTMPA
Special Pays	HTMSP
Taxes and Deductions	HTMTD
Balance Details	HTMCK