

Leave Share Example T

Cred Comp \$0



Semi-Monthly Salary is \$1500; Pay Period of 10 days: 10 day of LWOP*, 9 days of Leave Share. There is no Creditable Compensation because there are no retirement-eligible earnings for the pay period.

1. Confirm Timecard Status on H0BID is "Non-Auto".
2. Calculate the amount of Leave Share (not part of Creditable Comp) to pay.
 - a. \$1500 divided by 10 days = \$150 multiplied by 9 days = \$1350
 - b. Enter \$1350 on HUE01 using Special Pay 006 (LV SHARE) using indicators Tax "5", Check "2", and Deduction "0".
3. This option does not require retirement overrides and the item will not show on Report 869.

*Note: Even though the employee is receiving 9 days or 72 hours of Leave Share, the employee status is LWOP for the full 10 days of the pay period.