

| Mon | Tue | Wed | Thu | Fri |
|--|---|--|---|---|
| | <p>1</p> <p>Semi-Monthly Employee Pay Day</p> | <p>2</p> <p>Bi-Wkly Wage Cert Deadline</p> <p>DFP 2/10 - 2/23 DOE & VITA 2/7 - 2/20</p> | <p>3</p> | <p>4 PRO</p> <p>Payroll Paperwork Deadline 2/25-3/9</p> <p>PMIS Update Deadline 2/25-3/9</p> <p>Bi-Wkly Wage Pay Day</p> <p>DFP 2/10 - 2/23 DOE & VITA 2/7 - 2/20</p> |
| <p>7</p> <p>Fax PMIS Screenprints 2/25-3/9 Changes</p> <p>Bi-Wkly Wage Paperwork Deadline</p> <p>VRC N/A VDEM 2/11-2/24 FCMV 2/16-3/1</p> | <p>8</p> <p>Fax PMIS Screenprints 2/25-3/9 Changes</p> | <p>9</p> <p>Fax PMIS Screenprints 2/25-3/9 Changes</p> <p>Bi-Wkly Wage Cert Deadline</p> <p>VRC N/A VDEM 2/11-2/24 FCMV 2/16-3/1</p> | <p>10 PRO</p> <p>1st Quarter Pre-Certification of Reportable Items Due</p> <p>Payroll Certification Deadline 2/25-3/9</p> <p>Leave Paperwork Deadline 2/25-3/9</p> | <p>11</p> <p>Bi-Wkly Wage Pay Day</p> <p>VRC N/A VDEM 2/11-2/24 FCMV 2/16-3/1</p> |
| <p>14</p> <p>Distribute Payment Listings & Checks to Agencies</p> <p>Bi-Wkly Wage Paperwork Deadline</p> <p>DFP 2/24 - 3/9 DOE & VITA 2/21 - 3/6</p> | <p>15</p> <p>Leave Keying Deadline 2/25-3/9</p> | <p>16</p> <p>Semi-Monthly Employee Pay Day</p> <p>Bi-Wkly Wage Cert Deadline</p> <p>DFP 2/24 - 3/9 DOE & VITA 2/21 - 3/6</p> | <p>17</p> | <p>18</p> <p>Bi-Wkly Wage Pay Day</p> <p>DFP 2/24 - 3/9 DOE & VITA 2/21 - 3/6</p> |
| <p>21 PRO</p> <p>Payroll Paperwork Deadline</p> <p>PMIS Update Deadline Changes 3/10-3/24</p> <p>Bi-Wkly Wage Paperwork Deadline</p> <p>VRC N/A VDEM 2/25 -3/10 FCMV 3/2-3/15</p> | <p>22</p> <p>Fax PMIS Screenprints 3/10-3/24 Changes</p> | <p>23</p> <p>Fax PMIS Screenprints 3/10-3/24 Changes</p> <p>Bi-Wkly Wage Cert Deadline</p> <p>VRC N/A VDEM 2/25 -3/10 FCMV 3/2-3/15</p> | <p>24</p> <p>Fax PMIS Screenprints 3/10-3/24 Changes</p> | <p>25 PRO</p> <p>Payroll Certification Deadline 3/10-3/24</p> <p>Leave Paperwork Deadline 3/10-3/24</p> <p>Bi-Wkly Wage Pay Day</p> <p>VRC N/A VDEM 2/25 -3/10 FCMV 3/2-3/15</p> |
| <p>28</p> <p>Bi-Wkly Wage Paperwork Deadline</p> <p>DFP 3/10 - 3/23 DOE & VITA 3/7 - 3/20</p> | <p>29</p> <p>Distribute Payment Listings & Checks to Agencies</p> | <p>30</p> <p>Leave Keying Deadline 3/10 - 3/24</p> <p>Bi-Wkly Wage Cert Deadline</p> <p>DFP 3/10 - 3/23 DOE & VITA 3/7 - 3/20</p> | <p>31</p> <p>Semi-Monthly Employee Pay Day</p> <p>February Healthcare Certification Due</p> | |