

Commonwealth of Virginia Annual Card Summit



Sharing and Collaboration

Presented by:

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Virginia Department of Accounts

Financial Accountability. Reporting Excellence.

We heard you!



Have a seat!!!!



CITY VISA



**Bank of America
Merrill Lynch**



Introductions



The text 'NOW IT'S YOUR TURN.' is rendered in a 3D, multi-colored font. Each letter is a different color (red, yellow, green, blue) and has a slight shadow, giving it a three-dimensional appearance. The letters are arranged in two rows: 'NOW IT'S' on top and 'YOUR TURN.' on the bottom.

What is your role at your organization?

How long have you been in your role?

How many cards are in your organization?

2 things going well for your card program

2 things going not so well for card program



????????????



Be sure to pay attention to the next task, there might be a quiz at the end.



- Red** **Favorite hobby, why?**
- Green** **Favorite place on earth, why?**
- Purple** **Favorite childhood memory, why?**
- White** **Dream job, why?**
- Orange** **Wildcard, tell us anything about yourself!**



Policies and Procedures

- How do you ensure that cardholders know the policies and procedures for Card use?
- Do you post them on a website, do you print for cardholders, do cardholders sign agreements...
- What is your violation policy and/or how do you handle violations?



Technology Options

- Does your organization use Online Reconciliation or Workflow in Works?
 - ❖ If yes why; if no, why not?
- Do you export data from Works in to your ERP systems?
 - ❖ Pros and Cons?



What to do when things go wrong!?!?

Examples:

- Cardholder misuse for personal benefit
- Non-compliance with Purchasing Policies
(State agencies, for example not using eVA)
- Cardholder declined while traveling



One last get to know you question...





Red **Favorite ice cream flavor**

Green **Favorite phone app**

Purple **Favorite movie**

White **Favorite TV show**

Orange **Favorite Sports Team**



THE END!!!!!!

