

**FIXED ASSET ACCOUNTING AND CONTROL SYSTEM (FAACS)**

Financial and Voucher Information Form (Basis Input)

**FAACS ID Number:**

\_\_\_\_\_ AGENCY #      \_\_\_\_\_ ASSET CATEGORY      \_\_\_\_\_ IDENTIFICATION NUMBER

**Acquisition Date:**

\_\_\_\_ M M D D Y Y Y Y

Vendor ID Num: \_\_\_\_\_

**Voucher Num:** \_\_\_\_\_

Agency List Num \_\_\_\_\_

**Quantity:** \_\_\_\_\_

Fiscal Fund Yr: \_\_\_\_ Y Y

Fiscal Fund Mo: \_\_\_\_ M M

1) Trns	Fund	Prg	SP	EL	Proj	CC	FS	ORG
_____	_____	_____	_____	_____	_____	_____	_____	_____
Amount				Grant or Contract				
_____	_____	_____	_____	_____	_____	_____	_____	_____

2) Trns	Fund	Prg	SP	EL	Proj	CC	FS	ORG
_____	_____	_____	_____	_____	_____	_____	_____	_____
Amount				Grant or Contract				
_____	_____	_____	_____	_____	_____	_____	_____	_____

3) Trns	Fund	Prg	SP	EL	Proj	CC	FS	ORG
_____	_____	_____	_____	_____	_____	_____	_____	_____
Amount				Grant or Contract				
_____	_____	_____	_____	_____	_____	_____	_____	_____

**(Does this transaction require more than 3 lines? yes \_\_ no \_\_)**  
**If yes, see reverse side for additional lines.**

Completed By: \_\_\_\_\_ Approved By: \_\_\_\_\_ Keyed By: \_\_\_\_\_

Date Completed: \_\_\_\_\_ Date Approved: \_\_\_\_\_ Date Keyed: \_\_\_\_\_

**(Legend: Required Fields are Bolded)**

