

DIRECT DEPOSIT STOP PAYMENT

EMPLOYEE NAME

COMPANY NUMBER

EMPLOYEE NUMBER

DD NUMBER

PAYMENT DATE

PAY PERIOD END DATE

REASON

AMOUNTS

Account Closed

158 VACULOAN

Garnishment

159 DD Checking1

Incorrect AMT

160 DD Saving1

LWOP

163 DDChecking3

Death

164 DDSaving3

or

167 DDChecking 2

Other

168 DDSaving2

(provide brief explanation below)

169 DDChecking (Net)

170 DDSaving (Net)

Authorized Agency Signature

Date

Reserve for DOA Payroll Operations Use:

Bank Action:

DOA Disposition:

Entered By/Date:

Entered by/Date:

ACH Reversal:

Internal

or

Rewire

Returned as:

Date

TO:

Deletion

ABA#

Reversal

Account#

Report 10/Check

Reference #

Notes:

Released by:

Signature/Date