MANUAL PAYS 4 - TAXES AND DEDUCTIONS

SCREEN ID: HTMTD

ATTACH TO FORM PR-10.1 (HTM00)

COMPANY NUMBER	EMPLOYEE NUMBER	TCD	PAGE NUMBER	EMPLOYEE NAME (FOR REFERENCE ONLY)
0 0		0		

BALANCE ON SCREEN HTMCK WHEN ENTRY IS COMPLETE

TAXES (500)

PA SW	ST / LOC	FIT / SIT	OASDI / LOCAL	HI / DI	OTHER / GROSS (2)	(1) ADJ
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		. .	. .	. .	. .	

DEDUCTIONS (550)

DED NO	DED AMOUNT	DED NO	DED AMOUNT	DED NO	DED AMOUNT	DED NO	DED AMOUNT	
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(1) ACCEPTABLE VALUES:

BLANK,+ Positive Adjustment
\- Negative Adjustment

P Positive Adjustment - Will be reflected in the employee'e next earnings notice
Will increase appropriate fields in employee's masterfile.
M Negative Adjustment - Will be reflected in the employee's next earnings notice
Will decrease appropriate fields in employee's masterfile.

(2) GROSS
This is a calculated field updated automatically by CIPPS.

Authorized Signature _____ Date _____ Keyed By _____ Date _____

Form PR-10.4
Rev 08/14