### Special Payments Form PR-5

**Screen ID**: HUE01

#### Shaded Areas are Not Used for Input at This Time

**1. Tax Descriptor**
- 0: Withhold taxes at the suppl. % rate. If regular pay is also paid, amount is combined and taxed like descriptor 5, below.
- 5: Withhold taxes based on employee's master file & tax table.

**2. Separate Check Indicator**
- 0: Tax in conjunction with regular payments (1 check)
- 1: Separate taxing (1 check)
- 2: Produce separate check and no regular check (1 check)
- 3: Produce separate check in addition to regular check (2 checks)

**3. Deduction Indicator**
- 0: Withhold normal deductions
- 5: Withhold only % deductions
- 6: Do not withhold any deductions
- 2: Withhold only banking (DD) deductions

**4. Hours**
- Enter SP hours as 2-decimal amount
- 40 hours = 4000

**5. Rate/Amount**
- Specify a 6-decimal rate or a 2-decimal amount
- ex: $5.50/hour = 550000
- ex: $4500 amt = 450000

**6. Adj Indicator**
- Blank: No adjustments / overrides
- Auto Spec Pay on H10AS
- Add to Auto Spec Pay on H10AS
- Subtract from Auto Spec Pay on H10AS

**7. Au (Rate/Amount Indicator)**
- 0: If hours are entered RATE AMT field is a decimal place rate;
- If no hours, RATE AMT field is a 2-decimal place amount
- 1: RATE AMT field is a 2-decimal amount even if hours are entered

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**Company Number** | **Batch Number** | **Control Totals 'A'** | **Control Totals 'B'** (Not used for SP batches)
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0 | 0 | | |

**Control Totals 'C'** (Spec Pay Rates and Amounts) | **Control Totals 'D'** (Not used for SP batches) | **Pay Range**
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1 | 2 | | |