

TAX REFUND / ADJUSTMENT

SCREEN ID: HTQTA

EMPLOYEE NAME (FOR REFERENCE ONLY)

Company -->

Employee Number -->

Page Number -->

TRN	CHECK NUMBER	CHECK DATE	PERIOD BEGIN DATE	PERIOD END DATE	REAS	TU	NET PAY	PA RES	(1)	(2)
503	MISC AMT 1								+	Y

TRN	PA SW	ST/LOC	TAX WITHHELD				OTHER	GROSS	(1)	(2)
			FIT	SIT	LOCAL	DI				
500			OASDI	HI	DI			+	Y	

TRN	PA SW	ST/LOC	TAX WITHHELD				OTHER	GROSS	(1)	(2)
			FIT	SIT	LOCAL	DI				
500			OASDI	HI	DI			+	Y	

TAXES + NET = TOTAL PAYS = GROSS

SHADED AREAS ARE NOT USED FOR INPUT AT THIS TIME

(1) Adjustment Indicator

- Blank, + Positive Adjustment (Non-Paid)
- Negative Adjustment (Non-Paid)
- P Positive Update in Current Pay (Paid)
- M Negative Update in Current Pay (Paid)

(2) YQ Indicator

- Blank Adjust Year, Quarter, and Month Fields
- Y Adjust Year fields only
- Q Adjust Year and Quarter fields only
- C Adjust Year and Prior Quarter fields only

Authorized Signature

Date

Keyed By

Date

Form PR-8
Rev 8/14