

Mon	Tue	Wed	Thu	Fri
<p>2</p> <p>Semi-Monthly Employee Pay Day</p> <p>Notify PSB of any PMIS Changes affecting Bi-Weekly Pay for 7/6 Pay Date</p>	<p>3</p> <p>Semi-Monthly Salaried Payroll Paperwork Deadline 6/25 - 7/9</p> <p>PMIS Update Deadline 6/25-7/9</p> <p>Bi-Weekly Wage Payroll Certification Deadline for 7/6 Wage Pay Day</p> <p>Cycle 1 6/10 - 6/23 Cycle 2 6/11 - 6/24 Cycle 3 6/8 - 6/21</p>	<p>4</p> <p>Holiday</p>	<p>5</p> <p>Submit June BES Premium Reward Discrepancy Report (PM4405) dated 7/1 required for June Health Care Reconciliation</p> <p>Distribute 3rd Party Pmt's & Checks to Agy's re: Wage Pay</p>	<p>6</p> <p>Distribute 2nd Qtr Taxable Wage Certification to Agencies</p> <p>Bi-Weekly Wage Employee Pay Day</p>
<p>9</p> <p>Notify PSB of any PMIS Changes affecting 6/25-7/9 Classified Pay</p>	<p>10</p> <p>Semi-Monthly Payroll Certification Deadline 6/25-7/9</p> <p>CIPPS Leave Paperwork Deadline 6/25-7/9</p>	<p>11</p> <p>2nd Qtr Taxable Wage Certification Due</p> <p>Ensure Bi-Weekly Wage TAL Batches Loaded or Paperwork Submitted for 7/20 Pay Day</p> <p>Cycle 1 6/24 - 7/7 Cycle 2 6/25 - 7/8 Cycle 3 6/22 - 7/5</p>	<p>12</p> <p>Distribute 3rd Party Pmt's & Checks to Agencies re: Semi-Monthly Pay</p>	<p>13</p> <p>CIPPS Leave Keying Deadline - 6/25-7/9</p>
<p>16</p> <p>Semi-Monthly Employee Pay Day</p> <p>Notify PSB of any PMIS Changes affecting Bi-Weekly Pay for 7/20 Pay Date</p>	<p>17</p> <p>Bi-Weekly Wage Payroll Certification Deadline for 7/20 Pay Day</p> <p>Cycle 1 6/24 - 7/7 Cycle 2 6/25 - 7/8 Cycle 3 6/22 - 7/5</p>	<p>18</p> <p>Distribute VEC FC-20 Tax Returns to Agencies</p> <p>Distribute 3rd Party Pmt's & Checks to Agencies re: Wage Pay</p>	<p>19</p>	<p>20</p> <p>Semi-Monthly Salaried Payroll Paperwork Deadline 7/10 - 7/24</p> <p>PMIS Update Deadline 7/10-7/24</p> <p>Bi-Weekly Wage Employee Pay Day</p>
<p>23</p>	<p>24</p>	<p>25</p> <p>Notify PSB of any PMIS Changes affecting 7/10-7/24 Classified Pay</p> <p>Ensure Bi-Weekly Wage TAL Batches Loaded or Paperwork Submitted for 8/3 Pay Day</p> <p>Cycle 1 7/8 - 7/21 Cycle 2 7/9 - 7/22 Cycle 3 7/6 - 7/19</p>	<p>26</p> <p>Semi-Monthly Payroll Certification Deadline 7/10-7/24</p> <p>CIPPS Leave Paperwork Deadline 7/10-7/24</p>	<p>27</p>
<p>30</p> <p>Distribute 3rd Party Pmt's & Checks to Agencies re: Semi-Monthly Pay</p> <p>Notify PSB of any PMIS Changes affecting Bi-Weekly Pay for 8/3 Pay Date</p>	<p>31</p> <p>CIPPS Leave Keying Deadline - 7/10-7/24</p> <p>June Healthcare Certification Due</p> <p>Bi-Weekly Wage Payroll Certification Deadline for 8/3 Wage Pay Day</p> <p>Cycle 1 7/8 - 7/21 Cycle 2 7/9 - 7/22 Cycle 3 7/6 - 7/19</p>			

All Agy's have adopted a Cardinal Bi-weekly Payroll Cycle. The Bi-weekly Payroll Cycles are as follows:

Cycle 1 122, 123, 129, 132, 140, 147, 148, 151, 152, 154, 156, 157, 161, 165, 174, 191, 194, 200, 202, 218, 222, 223, 226, 233, 238, 245, 350, 400, 402, 409, 413, 417, 423, 425, 440, 505, 506, 602, 720, 765, 778, 841, 851, 937, 938, 957, 960

Cycle 2 133, 136, 141, 143, 201, 241, 848, 948

Cycle 3 127, 146, 181, 199, 239, 403, 405, 411, 942