**Department of Accounts Payroll Service Bureau**
**2019 Key Deadline Dates for Semi-Monthly Salaried Payrolls**
**Paperwork Submission Dates, Payroll Certification Dates and CIPPS Leave Keying Deadlines**

| Pay Period | Payroll Submission Deadline | Payroll Certification Deadline | CIPPS Leave Submission Deadline | CIPPS Leave Keying Deadline | Semi-Monthly Payday |
|---|---|---|---|---|---|
| 12/25/2018 - 01/09/2019 | **01/04/2019** | **01/10/2019** | **01/10/2019** | 01/15/2019 | 01/16/2019 |
| 01/10/2019 - 01/24/2019 | **01/22/2019** | **01/28/2019** | **01/28/2019** | 01/31/2019 | 02/01/2019 |
| 01/25/2019 - 02/09/2019 | **02/05/2019** | **02/11/2019** | **02/11/2019** | 02/14/2019 | 02/15/2019 |
| 02/10/2019 - 02/24/2019 | **02/19/2019** | **02/25/2019** | **02/25/2019** | 02/28/2019 | 03/01/2019 |
| 02/25/2019 - 03/09/2019 | **03/05/2019** | **03/11/2019** | **03/11/2019** | 03/14/2019 | 03/15/2019 |
| 03/10/2019 - 03/24/2019 | **03/19/2019** | **03/25/2019** | **03/25/2019** | 03/28/2019 | 03/29/2019 |
| 03/25/2019 - 04/09/2019 | **04/04/2019** | **04/10/2019** | **04/10/2019** | 04/15/2019 | 04/16/2019 |
| 04/10/2019 - 04/24/2019 | **04/19/2019** | **04/25/2019** | **04/25/2019** | 04/30/2019 | 05/01/2019 |
| 04/25/2019 - 05/09/2019 | **05/06/2019** | **05/10/2019** | **05/10/2019** | 05/15/2019 | 05/16/2019 |
| 05/10/2019 - 05/24/2019 | **05/20/2019** | **05/24/2019** | **05/24/2019** | 05/30/2019 | 05/31/2019 |
| 05/25/2019 - 06/09/2019 | **06/04/2019** | **06/10/2019** | **06/10/2019** | 06/13/2019 | 06/14/2019 |
| 06/10/2019 - 06/24/2019 | **06/19/2019** | **06/25/2019** | **06/25/2019** | 06/28/2019 | 07/01/2019 |
| 06/25/2019 - 07/09/2019 | **07/03/2019** | **07/10/2019** | **07/10/2019** | 07/15/2019 | 07/16/2019 |
| 07/10/2019 - 07/24/2019 | **07/22/2019** | **07/26/2019** | **07/26/2019** | 07/31/2019 | 08/01/2019 |
| 07/25/2019 - 08/09/2019 | **08/06/2019** | **08/12/2019** | **08/12/2019** | 08/15/2019 | 08/16/2019 |
| 08/10/2019 - 08/24/2019 | **08/20/2019** | **08/26/2019** | **08/26/2019** | 08/29/2019 | 08/30/2019 |
| 08/25/2019 - 09/09/2019 | **09/04/2019** | **09/10/2019** | **09/10/2019** | 09/13/2019 | 09/16/2019 |
| 09/10/2019 - 09/24/2019 | **09/18/2019** | **09/24/2019** | **09/24/2019** | 09/27/2019 | 09/30/2019 |
| 09/25/2019 - 10/09/2019 | **10/03/2019** | **10/09/2019** | **10/09/2019** | 10/15/2019 | 10/16/2019 |
| 10/10/2019 - 10/24/2019 | **10/22/2019** | **10/28/2019** | **10/28/2019** | 10/31/2019 | 11/01/2019 |
| 10/25/2019 - 11/09/2019 | **11/04/2019** | **11/08/2019** | **11/08/2019** | 11/14/2019 | 11/15/2019 |
| 11/10/2019 - 11/24/2019 | **11/18/2019** | **11/22/2019** | **11/22/2019** | 11/27/2019 | 11/29/2019 |
| 11/25/2019 - 12/09/2019 | **12/04/2019** | **12/10/2019** | **12/10/2019** | 12/13/2019 | 12/16/2019 |
| 12/10/2019 - 12/24/2019 | **12/17/2019** | **12/23/2019** | **12/23/2019** | 12/30/2019 | 12/31/2019 |