

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

	<b>PAGE</b>
<b>TABLE OF CONTENTS</b>	<b>1</b>
<b>OVERVIEW</b>	<b>2</b>
<b>PROCEDURES</b>	<b>2</b>
<b>100 Error Message Listing</b>	<b>2</b>
<b>DOA CONTACT</b>	<b>29</b>

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## OVERVIEW

The Error Messages section is a detailed compilation of the most widely produced messages from the Edit and File Maintenance Program. These include standard messages provided by the software vendor GEAC. If a message appears on any report, and it is not listed in this section, contact your representative in the Department of Accounts, Payroll Unit, for an explanation.

Each error message is listed in the following order:

- Error message number;
- Error message; and,
- An explanation of the cause of the message.

In some cases, if an error is detected by the system, the transaction in error will be deleted by the system. Before rekeying any transaction that has been listed in error, you should check the following pending file reports to ensure the status of the transaction.

Released Pending Transactions (Report 1003)

Deleted Pending Transactions (Report 1007)

Updated Pending Transactions (Report 1017)

Recycled Pending Transactions (Report 2007)

If the transaction exists in the pending file, you should take corrective action, but do not rekey the transaction. Rekeying an existing transaction will result in two transactions being processed, i.e. the employee's record would be affected twice. If the transaction has been deleted, you should correct the invalid field or transaction and rekey the information.

Some error messages are warning or informational messages. Other messages reflect assumptions made by the system when certain fields were not entered; these messages print on assumption listings. In some cases you will be referred to the accompanying diagnostic messages that print with the error messages to suggest the appropriate corrective actions.

## PROCEDURES

### 100 Error Message Listing

1. **HAS AN INVALID CHARACTER** - The program has detected a non-numeric character in a numeric field or a blank in the middle/at the end of a numeric field.
2. **MUST BE ZERO** - The only valid values for this field are zero or blank. The field has been set to zero.
3. **MAY NOT BE ZERO** - The value for this field must be numeric and greater than zero.
4. **MAY NOT BE BLANK** - The value for this field must be alphanumeric.
5. **HAS AN INVALID MONTH-DAY NOT EDITED** - The program is unable to check the day entry for validity because the month entry is not in the range 01-12. The field has been set to zero.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

6. **HAS AN INVALID DAY** - The day in the date field is not valid for the month shown.
8. **HAS EXCEEDED ITS ALLOWABLE SIZE** - The value entered exceeds the size limit of the field. The program is unable to process the fields to the right of this one. They must be reentered.
9. **HAS NO EMPLOYEE MASTER RECORD-REJECTED** - The program is unable to locate the employee number/TCD number for this company.
10. **IS INVALID** - The field contains invalid data and has been set to zero.
11. **IS INVALID - MUST BE +, -, 1, A, J, P, M, SPACE** - The only acceptable codes for the adjustment indicator on this transaction are +, -, 1, A, J, P, M, or space. The field has been set to spaces.
12. **EMP WILL NOT BE PAID - MISSING PAY TRAN** - The employee will not be paid on this cycle because a regular pay transaction has not been received. Verify that a regular pay transaction was not submitted by the user.
13. **HAS AN INVALID AMOUNT** - The amount entered in this field is not valid and has been set to zero.
14. **IS INVALID - MUST BE 01 THROUGH 52** - The state code must be within the range 01-52.
18. **IS INVALID - MUST BE 0, 1, 2, OR 4** - The only acceptable values for this field are 0, 1, 2, or 4.
19. **IS INVALID - MUST BE 1 THROUGH 3** - The only acceptable values for this field are 1, 2, or 3.
20. **NOT FOUND ON FILE - CHANGES NOT APPLIED** - The program is unable to locate the record being processed and cannot apply changes to it.
21. **IS INVALID - MUST BE 1 OR 4** - The only acceptable values for this field are 1 or 4.
23. **IS INVALID - MUST BE 1 THROUGH 4** - The only acceptable values for this field are 1, 2, 3, or 4.
24. **IS INVALID - MUST BE 1 THROUGH 6** - The only acceptable values for this field are 1, 2, 3, 4, 5, or 6.
25. **IS INVALID - MUST BE 1 THROUGH 70** - The only acceptable values for this field are within the range 1-70. If the code of this transaction is 800 or greater, it will be deleted.
26. **IS INVALID - MUST BE 0 THROUGH 18** - The only acceptable values for this field are within the range 0-18.
27. **SHIFT MISSING - FIRST SHIFT ASSUMED** - No shift code has been entered for this employee. First shift (code 1) is assumed.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

28. **IS REJECTED - GREATER THAN 100 PERCENT** - The field (usually on transaction 225) exceeds 100 percent. If the field is for a deduction, the deduction has not been established.
30. **MISSING 4 CALCULATE ASSUMED** - A tax status code has not been entered. A value of 4 is assumed.
32. **NOT SPECIFIED - EMPLOYEE NOT LOADED** - The program is unable to load the employee because this field has not been entered.
34. **IS INVALID - DUPLICATE 450 OR 460** - More than one 450 or 460 transaction was entered for the same check. Only the first transaction was processed.
35. **TAX REC NOT LOADED DUE TO MISSING DATA** - The key (company number, employee number, country code, tax unit, state code, local code) on transaction 215 was incomplete.
36. **EMP NOT LOADED MISSING 200 OR 210 DATA** - A transaction 200 or 210 is either missing or incomplete for this employee.
37. **DUPLICATE FIELD OR TRANSACTION - IGNORED**- Fields or transactions with duplicated data have been entered. The second transaction has been deleted, and any data not duplicated has been moved into the first transaction.
38. **EMP STATUS MISSING - 1 ACTIVE ASSUMED** - The employment status field is either not entered or invalid. A value of 1 (active) is assumed.
39. **WEEKLY DEFAULT HRS MISSING, ASSUME 40** - The weekly standard hours field is either not entered or invalid. A value of 40 is assumed.
40. **BI-WEEKLY DEFAULT HRS MISSING, ASSUME 80** - The bi-weekly standard hours field is either not entered or invalid. A value of 80 is assumed.
41. **SEMI-MONTHLY DEF HRS MISSING, ASSUME 86.67** - The semi-monthly standard hours field is either not entered or invalid. A value of 86.67 is assumed.
42. **MONTHLY DEF HRS MISSING, ASSUME 173.33** - The monthly standard hours field is either not entered or invalid. A value of 173.33 is assumed.
43. **OT FACTORS MISSING 1 NO OVER TM ASSUMED** - Overtime factor fields have not been entered or are invalid for either the overtime 1 or overtime 2 field. A value of 1 (no overtime) is assumed.
44. **OT STATUS MISSING 1 NO OVER TM ASSUMED** - The overtime status field is either not entered or invalid. A value of 1 (no overtime) is assumed.
45. **IS INVALID FOR A FIRST SHIFT EMPLOYEE** - A shift code other than 1 was entered on a regular pay transaction for an employee established on first shift (1).

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

47. **PAY TYPE MISSING - 1 HOURLY ASSUMED** - The pay type code is either not entered or invalid for this employee. A value of 1 (hourly) is assumed.
50. **DELETED DUE TO MISSING TAX MASTER RECORD** - The transaction has been deleted because the program is unable to match the transaction to a Tax Master Record with the same key.
52. **IS INVALID - MUST BE 0 OR 1** - The only available codes for this field are 1 and 0.
53. **PAYROLL NO. MISSING, 1 WEEKLY ASSUMED-** The pay frequency is either not entered or invalid for this employee. A value of 1 (weekly) is assumed.
54. **SUI STATE MISSING, ASSUME ST. WRK CODE 1** - The SUI state code is either not entered or invalid for this employee. The primary work state is assumed.
55. **NOT EQUAL TO ACCUMULATED TOTAL PAY** - (1) If this message was generated from PHASE E, update transactions (400-600) for this employee do not balance. The gross pay shown on transaction 500 must agree with the accumulated regular, overtime, shift, and special pays from transactions 400 and 600. The set of updates has been deleted. (2) If this message was generated from PHASE F, the total gross pay for this employee does not balance against the accumulated regular, shift, overtime, pension, vacation, sick, and special pays in the employee's master record. This is a warning message for information only.
56. **IS GREATER THAN ITS CORRESPONDING YTD** - Either a QTD total has been entered on a 300-series YTD transaction that was greater than the actual YTD, or a YTD total has been entered incorrectly.
57. **IS GREATER THAN ITS CORRESPONDING QTD** - Either a MTD total has been entered on a 300-series QTD transaction that was greater than the QTD, or a QTD total has been entered incorrectly.
58. **TOTAL WK PRCT NOT EQ 100 PRIMARY USED** - The percentage of tax distributed between localities (transaction 255) does not equal 100 percent. All work percents except the primary have been set to zero.
59. **MUST HAVE A NON ZERO PERCENT TO TAKE TX** - A tax status of 2 has been entered without the corresponding percentage. No tax will be withheld until a percentage is entered.
60. **IS INVALID MUST HAVE CORRECT WORK STATE** - A work percent has been set up without a corresponding work locality.
61. **IS INVALID - MUST BE M OR F** - The only available values for the sex code are M (Male) or F (Female).
64. **NOT ADDED DUE TO DUPLICATE RECORD KEY** - The program has detected an already established bank, company, or employee entered with a new indicator. All input transactions associated with this record have been deleted and must be reentered.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

65. **HAS AN INVALID CHECK DIGIT** - The transpositional check digit (TCD) is incorrect for this company and this employee.
66. **IS INVALID - MUST BE 1 THROUGH 5** - The only acceptable values for this field are 1, 2, 3, 4, or 5.
67. **IS INVALID - MUST BE Y, Q, OR M** - The only acceptable values for the period indicator field are Y, Q, or M.
70. **IS INVALID FOR NO OVERTIME EMPLOYEE-** The field shown may not contain the value entered for employees who are not eligible for overtime.
71. **IS INVALID FOR ALL OVER STANDARD EMP-** Overtime hours have been entered on a regular pay transaction for an employee coded 2 (all over standard) in overtime status. The transaction has been deleted.
72. **IS INVALID FOR GOVERNMENT METHOD** - Overtime hours cannot be entered on a regular pay transaction for an employee coded 2 (all over standard) in overtime status.
74. **HAS BEEN DELETED DUE TO PREVIOUS ERROR** - The program has detected an error on a previous transaction that prevents the processing of this transaction. Check the accompanying diagnostics.
75. **TAX UNIT COUNTRY MISSING 1 USA ASSUMED** - The country code is either blank or invalid for this tax unit. A value of 1 (United States) is assumed. No corrective action is necessary unless data from a country other than the United States is being processed.
76. **RES CNTRY MISSING - WORK CNTRY ASSUMED** - The residence country code is either blank or invalid for this employee.
77. **WORK CNTRY MISSING - TAX U CNTRY ASSUMED** - The work country code is either blank or invalid for this employee.
79. **PAY TRANS ARE REQ FOR A PART TIME EMP-** This employee was coded as part-time, but no regular pay transactions have been received, and the employee will not be paid on this cycle.
80. **INVALID - MUST BE EQUAL TO 4** - The only acceptable value for this field is 4.
81. **DEDUCTION NOT SETUP FOR THIS COMPANY** - The program has detected a deduction number not established for this company. This transaction has been deleted.
82. **SPECIAL PAY NOT SETUP FOR THIS COMPANY** - The program has detected a special pay not established for this company. The transaction has been deleted.
84. **GREATER THAN 3 TIMES STANDARD HOURS** - The total number of regular hours is greater than 3 times this employee's standard hours. The transaction has been deleted.
86. **IS INVALID MUST BE 1, 4 THROUGH 7** - The only acceptable values for this field are 1, 4, 5, 6, or 7. The field has been set to zero.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

87. **INVALID FOR EMPLOYEES COUNTRY CODE** - The value entered is not allowed for this employee's country.
88. **MAY NOT BE ZERO - EMP NOT LOADED** - This field cannot be zero or blank for a new employee. This transaction and all others for this employee have been deleted.
90. **AND LOCAL ALREADY EXISTS ON MASTER FILE** - The program has detected an attempt to enter a state and local code already established in the Tax Master File. The record has not been added to the file.
91. **AND LOCAL DUPLICATED ON TRANSACTION** - The alternate state and local codes have the same value specified more than once. No updating has been done for the fields indicated.
93. **ADJ GREATER THAN AUTO SPECIAL PAY AMT** - The special pay adjustment specified exceeds the normal amount paid for this automatic special pay. The transaction has been deleted.
94. **IS INVALID - MUST BE 1 OR 9** - The only acceptable values for this field are 1 or 9. The field has been set to zero.
95. **IS INVALID - MUST BE 0, 1, 2, OR 9** - The only acceptable values for this field are 0, 1, 2, or 9. The field has been set to zero.
96. **BANK CODE MUST BE 1 THRU 3 - REJECTED** - The only acceptable values for the bank code in the utility field of a 225 transaction are 1, 2, or 3. The deduction has not been set up for this employee.
97. **NOT EQUAL TO ACCM TOTAL DEDUCTIONS** - (1) If this message was generated from PHASE E, the update transactions (400-600) for this employee do not balance. The gross pay shown on transaction 500 must crossfoot with the accumulated tax and voluntary non-memo deductions. The set of updates is deleted. (2) If this message was generated from PHASE F, the total gross pay for this employee does not balance against the total deductions in the master record. This is a warning message for information only.
98. **STD HOURS/DAY MISSING 8 HOURS ASSUMED** - The standard hours per day field on transaction 220 is either not entered or invalid.
99. **PAYROLL NO. 2 GREATER THAN PAYROLL NO. 1** - An invalid range of payrolls was specified on transaction CTL. The transaction was deleted.
100. **INVALID USE OF MASS TRANS GENERATION** - The transaction combination indicated may not be used for mass transaction generation. The generation group has been deleted.
104. **HAS INVALID GEN CODE** - The generation code is invalid, and the transaction has been rejected.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

105. **DEDUCTION NOT SET UP FOR THIS EMPLOYEE** - The program is unable to process transaction because the corresponding deduction has not been established for this employee.
108. **HAS EXCESSIVE NO. OF TAX TRANSACTIONS** - An excessive number of tax transactions have been submitted for an employee.
109. **HAS EXCESSIVE NO. OF UPDATE TRANSACTIONS** - An excessive number of update transactions (400-600) have been submitted for an employee. All update transactions have been deleted. Update transactions must be broken into groups of 50. Resubmit the rejected transactions with the transaction that caused the rejection.
110. **MISSING 1 EXEMPT ASSUMED** - (1) A local code was set up on transaction 215 but no local status was entered. (2) No DI status was entered on transaction 215 and the state has no DI. (3) No SIT status was entered on transaction 215 and the state has no tax.
111. **REQRD TX DATA NOT INPUTTED FOR THIS EMP** - The program has detected missing tax data required by the system. Check the accompanying diagnostics.
112. **MUST BE SPACE OR F** - The only acceptable values for the flow indicator on transaction 355 are blank or F. Automatic field flow will not be processed for this employee.
113. **IS INVALID - TRANSACTION DELETED** - The field indicated is incorrect. Check the accompanying diagnostics.
114. **YTD QTD OR MTD FIT NON-TXBL GT COR GROSS** - A month, quarter, or year-to-date FIT nontaxable amount is greater than the corresponding gross pay amount. The FIT nontaxable fields have not been updated and automatic field flow will not be permitted for this employee.
115. **CO REC NOT FOUND - NO MASS GEN POSSIBLE** - The program was unable to locate the company number during a mass transaction generation. Transactions have not been generated for this company.
116. **HAS EXCESSIVE NO OF MASS GENERATION TRNS** - The number of mass generation transactions submitted in a single mass generation group exceeds the limit of 15. Mass generation has not been performed for this company.
117. **NOT EQUAL TO EMPLOYEE MASTER TAX UNIT** - An employee transaction contains a tax unit which does not agree with the tax unit in the employee master record.
118. **RECORD KEY FIELDS MAY NOT BE SPECIFIED** - You cannot specify control key elements as part of a user-defined transaction, because the system will assume them to be part of the transaction being defined. The entire set of DB6 transactions has been rejected.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

119. **CHECK REVERSAL WAS APPLIED PREVIOUSLY** - This check reversal was applied previously against the earnings history field and cannot be reapplied.
121. **CHECK BACKOUT RECORD MISSING** - The program was unable to process the requested check reversal because the item was not found on the earnings history file.
122. **DED PERCENT SET NOT VALID FOR COMPANY** - The deduction percent indicator set specified has not been established for the company. The deduction update will not be processed.
125. **IS INVALID - MUST BE 1 OR 2** - The field indicated must be a 1 or 2.
126. **MAY NOT REDUCE PAY WHEN SEP CK REQUESTED** - The program is unable to process a separate check request simultaneously with a request for reduction of regular pay.
128. **ACCT NO NOT SET UP IN EMP MSTR REJECTED** - A checking/savings or loan payment deduction was entered using an account number not entered on the employee master record.
129. **IS INVALID BOND DENOMINATION - REJECTION** - The program was unable to set up a savings bond deduction because of an incorrect bond denomination.
130. **PRIMARY LABOR CODE NOT ESTABLISHED** - The program was unable to set up alternate labor distribution codes because the primary labor distribution code has not been established for the employee through transactions 260 or 290.
131. **EXCEEDS EMPLOYEE PAY AMOUNT** - A deduction amount is greater than the regular pay amount in the employee master record. This message is for information purposes only.
132. **CORRESPONDING BANK NO MAY NOT BE ZERO** - The program has detected an attempt to establish a deduction using a bank number that has not been established.
134. **TOTAL LABOR PERCENT EXCEEDS 100%** - The total of all labor distribution code percentages (primary plus alternate) exceeds 100 percent. When labor distribution is produced, the system will use only the first 100 percent and ignore the rest.
135. **WAS NOT CHANGED - CHANGE IND WAS BLANK** - This field has not been changed because the change indicator preceding it is blank. This message is for information only.
136. **MUST BE PLUS (+) OR MINUS (-)** - The only acceptable entries for the adjustment indicator on a pension special pay are plus (+) or minus (-).
137. **PENDE DUE TO STOP PAY TRANSACTION** - This transaction was sent to the Pending File because a stop pay transaction was entered for the employee.
138. **EMP WILL NOT BE PD DUE TO A NO PAY TRAN** - The pay of a salaried employee has been suppressed for this pay period. This message is for information purposes only.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

139. **DUPLICATE PAY OVERRIDE TRANSACTION** - More than one transaction 700 has been entered for a salaried employee to override regular salary. The duplicate transactions have been deleted.
140. **NO VALID TRNS PRESENT IN MASS GEN GROUP** - No associated payroll transactions have been entered for the generation group shown in the employee number field; therefore, no mass generation processing has been done for this group. Check whether a transaction has been submitted for the mass generation group. If it has not been submitted, no further action is necessary.
141. **NO GEN TRNS PRESENT WITH GEN GROUP** - No associated mass generation transactions have been entered for the generation group shown in the employee number field; therefore, no mass generation processing has been done for this group. Check whether a transaction has not been submitted for the mass generation group. If it has not been submitted, no further action is necessary.
142. **TOTAL LABOR PERCENT IS LESS THAN 100%** - The total of all labor distribution code percentages (primary plus alternate) is less than 100 percent. When labor distribution is produced, the system will change the last alternate labor distribution code percentage so that the total percent equals 100 percent.
143. **FIT-STATUS MISSING - 4 CALCULATE ASSUMED** - The FIT status code is not entered. The value 4 is assumed.
144. **FICA-STATUS MISSING - 4 CALCULATE ASSUMED** - The FICA status code is not entered. The value 4 is assumed.
145. **FUTA-STATUS MISSING - 4 CALCULATE ASSUMED** - The FUTA status code is not entered. The value 4 is assumed.
146. **IS INVALID FOR WORK COUNTRY** - Value entered in marital status field is incorrect for designated work country.
147. **RES STATE MISSING, ASSUME ST. WRK CODE 1** - The residence state code is not entered. The state work code 1 is assumed.
148. **ACTIVE EMP MAY NOT HAVE A TERM DATE** - The program is unable to assign a termination date to an active employee.
149. **SHIFT CONTROL 1 MAY NOT BE 0 - 9 ASSUMED** - Shift control 1 has not been entered or keyed for an employee whose shift code is 2, 3, or 4. The value 9 is assumed. The shift rate from the employee master record will be used to calculate shift pay.
150. **SUI-STATUS MISSING - 4 CALCULATE ASSUMED** - The SUI status code is not entered. The value 4 is assumed.
151. **EXCEEDS 17.0 HOURS - ASSUME 8.0 HOURS** - Standard hours per day may not exceed 17.0 hours. A value of 8.0 hours was assumed.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

152. **STANDARD HOURS 2 INVALID - 999.99 ASSUMED** - The standard hours 2 field contains a value that is less than standard hours 1. A value of 999.99 was assumed.
153. **HOURS INVALID FOR THIS CALCULATION NO.** - An entry of hours is invalid for transaction 9XX referencing a special pay using calculation 01, 03, 04, 05, or 06. The transaction was deleted.
154. **PRIMARY LABOR PCT MISSING - ASSUME .999** - An employee was established without entering a value for the Primary Labor Distribution Percentage. A value of .999 (100 percent) has been assumed.
156. **INVALID COMBINATION OF PAY FREQUENCIES** - Valid ranges for payroll frequencies on a CTL transaction are 1-39, 40-69, 70-89, and 90-99. The transaction was deleted and must be reentered.
157. **STATE HAS NO TAX - ASSUME 1 EXEMPT** - Transaction 215 has been entered with the indicated field containing a value other than 1 (exempt). This state has no income tax, so a value of 1 was assumed.
158. **MUST BE ZERO FOR THIS DEDUCTION NUMBER** - The only acceptable value for the goal field in a deduction using calculation 90 or 91 is zero. The deduction was not updated or added.
165. **IS INVALID - MUST BE 0 THROUGH 5** - The only acceptable values for this field are 0, 1, 2, 3, 4, or 5. The field is deleted from the transaction.
167. **IS INVALID - MUST BE 0 THROUGH 3** - The only acceptable values for this field are 0, 1, 2, or 3. The field is not updated.
168. **PAY RATE EXCEEDS \$500.00 PER HOUR** - If the employee is hourly, the hourly rate exceeds the system limit of \$500.00 per hour. If the employee is salaried, variable, or pension, SALARY divided by STANDARD-HOURS exceeds \$500.00. In this case, the probable cause is that STANDARD-HOURS is not the number of hours in a pay period.
170. **IS INVALID - MUST BE 0 THROUGH 4** - The only acceptable values for this field are 0, 1, 2, 3, or 4. The field is not updated.
171. **IS INVALID - MUST BE 0 THROUGH 6** - The only acceptable values for this field are 0, 1, 2, 3, 4, 5, or 6. The field is not updated.
175. **COMPANY SHIFT RATE IS 0 - USE EMP RATE** - An attempt has been made to change the shift control 1 field used on transaction 220 to a company shift rate that has a value of 0 in the company header record. A value of 9 is assumed to default to the employee master record shift rate.
176. **UPDATES MASTER FILE TO NEGATIVE VALUE** - The field in error would cause an employee or tax master record field to become negative. All updates are deleted because no updating occurs for negative fields.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

- 177. **IS INVALID - MUST BE 0 THROUGH 12** - The only acceptable values for this field are within the range of 0-12. No updating occurs.
- 179. **CHECK REVERSAL HAS NOT BEEN APPLIED** - A reissue transaction was entered on a check which has not been previously reversed.
- 180. **CHECK REVERSAL DOES NOT ALLOW REISSUE** - A reissue transaction was entered for a check which has previously been reversed with a method code 9, indicating that reissue is not allowed.
- 187. **IS INVALID - ASSUME 001 USA** - The field indicated contains an invalid country code. The value of 001 for USA is assumed.
- 188. **HAS EXCESSIVE NUMBER OF TRANSACTIONS** - More than the permitted number of transactions for this group or transaction type has been entered. The excess transactions are deleted.
- 189. **NOT CONSTANT WITHIN CO. - TRANS DELETED** - The field indicated must remain constant within a company. The transaction is deleted.
- 193. **AMOUNT INVALID FOR LOCAL CODE ZERO** - The amount entered is invalid for a local code of zero.
- 194. **PAY RANGE FALLS BEYOND CTL PAY RANGES** - A transaction IBC has been submitted with a pay range that falls either partly within and partly outside or wholly outside of the pay range on transaction CTL. The transaction was deleted.
- 195. **DEFINED AS CHAINED DED BUT NO PRIOR CALL** - An employee deduction has been set up with a frequency of "18", but it is not referenced by another deduction.
- 196. **NO TIME ENTERED FOR CTL EDIT DATES** - The employee indicated did not have a timecard corresponding to the edit date range on transaction CTL.
- 197. **CHAINING DEDUCTION NO. IS NOT SET UP** - An employee deduction has referenced a deduction number that has not yet been set up as the next deduction in a chain of deductions. The chain reference is deleted.
- 198. **IS CHAINED DEDUCTION BUT FREQ. IS NOT 18** - An employee deduction has been referenced as the next deduction in a chain of deductions, but its frequency is not 18. The chain reference is deleted.
- 199. **CHAINING DED NO. SET TO 0 DUE TO ERROR** - The chaining deduction number in the deduction utility field has been set to zero because of an error. This message is for information only. Other messages will accompany it to define the error further.
- 200. **GARNISHEE MINIMUM PAY IS EQUAL TO ZERO** - The garnishee minimum pay in the deduction utility field for an employee garnishee deduction (calculation 94) must be a numeric value greater than zero. The deduction is deleted.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

- 201. **WARNING - TOTAL HOURS EXCEED CO LIMIT** - The total time card hours entered for the indicated employee exceed the limit established for the company. All transactions having excessive hours have been deleted.
- 202. **NEXT DEDUCTION NO. WILL CAUSE A LOOP** - An employee deduction has referenced a deduction number as the next deduction in a chain that will cause a loop since that deduction would have already been taken. The deduction is not set up for this employee.
- 205. **CTL CARD MISSING - CO. WILL NOT BE PAID** - Time card transactions have been input for the company without a valid CTL transaction. The edit will recycle this company's input. Verify that this company was not going to be paid. If it should have been paid, submit a valid CTL transaction.
- 206. **IS INVALID TRANS FOR INACTIVE EMPLOYEE** - This transaction may not be submitted for an inactive employee. It is deleted.
- 207. **EQUAL TO DATE EMPLOYEE WAS LAST PAID** - A CTL transaction was submitted with the same check date as the date last paid. All pay transactions are deleted for this employee and he will not be paid.
- 210. **WILL NOT BE PAID DUE TO CTL HOLD SWITCH** - The payroll frequency range indicated on a CTL transaction for this company will not be paid because the hold switch indicates a no-pay condition.
- 211. **BATCHES DO NOT BALANCE - CANNOT BE PAID** - The totals on the transactions in the company do not balance against the totals on the IBC transaction, for at least one batch. This company's payroll will be held until the batches are corrected.
- 212. **MAY NOT BE ZERO - ASSUME 1** - The only acceptable value for this field is 1.
- 213. **MUST BE 90 THROUGH 999 EXCLUDING 997** - The only acceptable values for this field are within the range 90-999 excluding 997.
- 216. **IS INVALID - MUST BE BLANK, E, B, OR P** - The only acceptable values for this field are blank, B, E, or P. No updating occurs.
- 217. **IS INVALID - MUST BE 0 THROUGH 30** - The only acceptable values for this field are within the range 0-30. No updating occurs.
- 218. **IS INVALID - MUST BE BLANK OR L** - The only acceptable values for this field are blank or L. No updating occurs.
- 220. **IS INVALID - CANNOT EXCEED 100** - The field indicated contains a value greater than the limit of 100.
- 221. **IS INVALID - CANNOT EXCEED 200** - The field indicated contains a value greater than the limit of 200.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

- 222. **IS INVALID - CANNOT EXCEED 250** - The field indicated contains a value greater than the limit of 250.
- 223. **IS INVALID - CANNOT EXCEED 500** - The field indicated contains a value greater than the limit of 500.
- 225. **MUST BE BLANK OR 1** - The only acceptable values for this field are blank or 1. No updating occurs.
- 226. **ELEMENT NUMBER MAY NOT BE ZERO** - The element number field was not entered on the transaction shown. The transaction was deleted.
- 228. **IS INVALID - MUST BE 0 THROUGH 17** - The only acceptable values for this field are within the range 0-17. No updating occurs.
- 229. **IS NOT GREATER THAN COMPANY NUMBER** - The field indicated is not greater than the company number in columns 1 through 5. No updating is performed.
- 230. **MUST BE 1 THROUGH 201 OR 300 THROUGH 999** - The only acceptable values for this field are within the range 1-201 or 300-999. No updating occurs.
- 231. **COMPANY FLUSHED - TRANSACTION DELETED** - The transaction indicated will not be processed due to a severe error. No transactions for this company will be processed due to a previous error. Check the accompanying diagnostics.
- 232. **STD HRS MISSING - ASSUME CO. DEFAULT HRS** - No standard hours have been entered on a 210 transaction for a new employee. The system will default this employee's standard hours to those set up in the company header record for the employee's pay frequency. This message is for information purposes only.
- 234. **FIRST POSITION NOT ALPHABETIC** - The only acceptable value for the first position of this field is alphabetic.
- 237. **NOT SPECIFIED - ASSUME 1** - This field has not been entered on a transaction. The system will default this field to 1. This message is for information purposes only.
- 239. **IS INVALID - MUST BE 1 THROUGH 88** - The only acceptable values for this field are within the range 1-88.
- 240. **IS INVALID - MUST BE 1 THROUGH 60** - The only acceptable values for this field are within the range 1-60.
- 241. **MUST BE 1-9, A-G, J, P, S, X, OR SPACE** - The only acceptable values for this field are within the range 1-9, within the range A-G, or J, P, S, X, or space.
- 246. **IS INVALID - MUST BE Y OR M** - The only acceptable values for a YTD or MTD field are Y or M. The transaction is deleted.
- 247. **NOT SPECIFIED - ASSUME 58** - The field indicated was not entered. A value of 58 is assumed by the system. This message is for information purposes only.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

256. **MUST BE ZERO - ASSUME ZERO** - The only acceptable value for this field is zero. Zero is assumed.
257. **MUST BE BLANK - ASSUME BLANK** - The only acceptable value for this field is blank. A value of zero is assumed.
259. **INVALID - ASSUME ZERO** - The field indicated contains an invalid value. A value of zero is assumed.
264. **MUST BE BLANK** - The only acceptable value for this field is blank. No updating has been done.
267. **INVALID - MAY NOT BE 1** - A value of 1 is invalid for this field. The transaction is rejected.
272. **TAX UNIT NOT SET UP - TRANS DELETED** - The transaction input requires that the corresponding tax unit be established for this company. Since that tax unit was not set up, the transaction has been deleted. Check the input for possible data entry errors. If no errors were found, the tax unit must be established by entering the necessary 156, 158, and I60 transactions.
275. **EXTRA PAY RATE IS ZERO IN MASTER FILE** - A 701, 702, 703, or 704 transaction has been entered to pay this employee with an extra pay rate from the employee master file but the corresponding pay rate is zero for this employee. The transaction is deleted. You must enter transaction 211 to establish the proper extra pay rate.
277. **MISSING 500 TRANS - UPDATES NOT APPLIED** - A set of update transactions may not be submitted without a corresponding transaction 500. No updating occurs.
278. **INVALID - ASSUME 4** - The field contains an invalid value. The value 4 is assumed.
285. **INVALID - MUST BE 1 THROUGH 8** - The only acceptable values for this field are 1, 2, 3, 4, 5, 6, 7, or 8. The field was not updated.
294. **MUST BE A, O, OR SPACE** - The acceptable values for this field are A, O, or space. No updating occurs.
295. **MUST BE E, N, G, L, F, K, OR SPACE** - The only acceptable values for this field are E, N, G, L, F, K, or space. No updating occurs.
297. **IS INVALID - MUST BE 3** - The only acceptable value for this field is 3. No updating occurs.
298. **IS INVALID - MUST BE 2** - The only acceptable value for this field is 2. No updating occurs.
299. **IS INVALID - MUST BE 1 THROUGH 10** - The acceptable values for this field are within 1-10. No updating occurs.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

301. **MUST BE FIRST THREE DIGITS OF LAST NAME** - The field must contain the first three digits of the employee's last name. The transaction is deleted.
302. **HAS BEEN ASSIGNED - OLD NUMBER DELETED** - The employee number indicated on the transfer transaction has been assigned and the data transferred to the new record. The old employee number record has been flagged for deletion. This message is for information purposes only; therefore, take no corrective actions.
303. **RECORD HAS BEEN DELETED** - The record indicated has been flagged for deletion. This message is for information purposes only.
304. **ALREADY PRESENT ON MASTER FILE** - The number indicated has already been assigned. No updating occurs.
305. **INVALID TRANSACTION FOR NEW EMPLOYEE** - The transaction indicated may not be entered when loading a new employee. The transaction is deleted.
308. **INVALID TRAN DURING TRANSFER OR DELETION** - The transaction indicated may not be entered when entering a transfer or deletion transaction. The transaction is deleted.
310. **INVALID - MUST BE EQUAL TO \*\*\*\*\***- The field indicated contains an invalid value. The value must be equal to \*\*\*\*\*. No updating is performed. This test is one of several which may have been made on this field.
311. **INVALID - MUST NOT BE EQUAL TO \*\*\*\*\***- The field indicated contains an invalid value. The value must not be equal to \*\*\*\*\*. No updating is performed. This test is one of several tests which may have been made on this field.
312. **INVALID - MUST BE LESS THAN \*\*\*\*\*** - The field indicated contains an invalid value. The value must be less than \*\*\*\*\*. No updating is performed. This test is one of several tests which may have been made on this field.
313. **INVALID - MUST BE LT OR EQUAL TO \*\*\*\*\***- The field indicated contains an invalid value. The value must be less than or equal to \*\*\*\*\* .No updating is performed. This test is one of several tests which may have been made on this field.
314. **INVALID - MUST BE GREATER THAN \*\*\*\*\*** - The field indicated contains an invalid value. The value must be greater than \*\*\*\*\*. No updating is performed. This test is one of several tests which may have been made on this field.
315. **INVALID - MUST BE GT OR EQUAL TO \*\*\*\*\*** - The field indicated contains an invalid value. The value must be greater than or equal to \*\*\*\*\*. No updating is performed. This test is one of several tests which may have been made on this field.
319. **TAX UNIT NOT SET UP FOR THIS COMPANY** - The tax unit for the indicated employee has not been established in the new company. No update or transfer can occur.
320. **AND EQUAL TO \*\*\*\*\*** - The field indicated contains an invalid value. The value must be equal to \*\*\*\*\*. No updating is performed. This test was made in addition to other tests which may not have failed.
321. **AND NOT EQUAL TO \*\*\*\*\*** - The field indicated contains an invalid value. The value must not be equal to \*\*\*\*\*. No updating is performed. This test was made in addition to other tests which may not have failed.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

322. **AND LESS THAN \*\*\*\*\*** - The field indicated contains an invalid value. The value must be less than \*\*\*\*\*. No updating is performed. This test was made in addition to other tests which may not have failed.
323. **AND LESS THAN OR EQUAL TO \*\*\*\*\*** - The field indicated contains an invalid value. The value must be less than or equal to \*\*\*\*\*. No updating is performed. This test was made in addition to other tests which may not have failed.
324. **AND GREATER THAN \*\*\*\*\*** - The field indicated contains an invalid value. The value must be greater than \*\*\*\*\*. No updating is performed. This test was made in addition to other tests which may not have failed.
325. **AND GREATER THAN OR EQUAL TO \*\*\*\*\*** - The field indicated contains an invalid value. The value must be greater than or equal to \*\*\*\*\*. No updating is performed. This test was made in addition to other tests which may not have failed.
326. **IS ZERO - ASSUME OLD COMPANY NUMBER** - The Transfer Company Number field is zero; therefore, the employee's old company number is assumed when transferring his data to a new employee number. This message is for information purposes only; therefore, take no corrective action.
327. **HAS BEEN ASSIGNED** - The employee number indicated has been assigned as a new number during a transfer for this employee. This message is for information purposes only; therefore, take no corrective action.
331. **DELETED DUE TO NO PREVIOUS BOND NUMBER** - An attempt was made to establish a bond name record. The transaction cannot be processed because it is invalid to have a bond name record, such as number three, without the previous number set up, such as number two.
332. **IS INVALID - MUST EQUAL 6 OR 7** - The only acceptable values for this field are 6 or 7.
334. **HAS NO CORRESPONDING BOND NAME RECORD** - A transaction was entered to perform file maintenance on a nonexistent bond name record or a reference was made to a nonexistent bond name record through a 225 transaction. No updating occurs and the transaction is deleted.
335. **PAY DATES INVALID FOR ON LEAVE EMPLOYEE** - Payment may not be made to an on-leave employee during the on-leave period as indicated on a pay transaction or a CTL transaction. The employee will not be paid and the pay transactions are deleted.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

- 337. **DOES NOT CONTAIN A VALID DATE - DELETED** - The field does not contain a valid date. No updating occurs and the transaction is deleted.
- 339. **STATE01-CODE IS INVALID** - An invalid work state code was entered for this employee. No updating can occur and the employee is not loaded.
- 340. **LOCAL01-CODE IS INVALID** - An invalid work local code was entered for this employee. No updating can occur and the employee is not loaded.
- 341. **HAS EXCESSIVE NUMBER OF PAY TRANSACTIONS** - The employee indicated has more pay transactions than the system allows. Any excess transactions will be deleted.
- 342. **MUST BE ON FOR THIS SPECIAL PAY** - This field must be on for this special pay. The transaction is deleted.
- 345. **IS INVALID - MUST BE LESS THAN 800** - The acceptable values for this field are less than 800. No updating occurs.
- 347. **START PAY DATE GREATER THAN ONE PAY PER** - The start pay date entered deviates into the future from the date entered on transaction DAT for this run by more than the number of days in this employee's pay frequency. The start pay date cannot be set up.
- 348. **OT STATUS INVALID FOR VARIABLE - ASSUME 1** - The value entered for overtime status is not allowed for employees whose pay is variable (3). Overtime status was changed to a value of 1, no overtime allowed.
- 350. **CTL DATES ARE INVALID FOR PAY FREQUENCY** - The beginning and ending dates entered on transaction CTL indicate a pay range which is inconsistent with the frequency to be paid.
- 351. **LEAVE-DATE GREATER THAN RETURN-DATE** - The leave date entered is greater than the return leave date and cannot be set up. Leave date and return from leave date were set to zero.
- 353. **LESS THAN EMPLOYMENT DATE** - The date indicated is in error because it is less than the employment date or termination date. The date indicated will not be updated. If this is a pay transaction, it will be deleted.
- 354. **INVALID - NO BEGIN DATE** - If a beginning date is entered on a 245 transaction, an ending date must also be entered.
- 355. **ADJ-CODE ENTERED BUT CHK-DESC NOT ZERO** - An adjustment code was entered on the pay transaction indicated when a separate check was indicated. The transaction is deleted.
- 356. **GREATER THAN TERMINATION DATE** - The date entered was rejected because it is greater than the employee's termination date. If this was a pay transaction, that transaction was deleted.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

- 357. **BEG-DATE GREATER THAN END-DATE** - The beginning date entered is invalid because it is greater than the corresponding ending date. The transaction was deleted.
- 361. **GOAL DATE SW IS INVALID - MUST BE 0 THRU 4** - The deduction goal date switch (fourth position of the utility field on transaction 225) must be set to a zero through 4 for this deduction to indicate whether a date or an amount has been entered in the goal field. No updating occurs.
- 362. **IS INVALID - MUST BE Y, Q, M, OR P** - The only acceptable values for this field are Y, Q, M, or P. If this is a 300 series transaction, or a pay transaction, it is deleted.
- 363. **CHAINED DEDUCTION NOT BOND DEDUCTION** - The deduction to be taken when this deduction has reached its goal must be defined as a bond deduction. No updating occurs for this deduction.
- 364. **IS INVALID FOR THIS CALCULATION NUMBER** - The field indicated contains an invalid entry for the calculation number associated with this deduction or special pay. No updating occurs. If this is a pay transaction, it is deleted.
- 365. **MAY NOT CONTAIN VALUES OTHER THAN 0 OR 1** - The last six positions of the deduction utility field may contain only zeros or ones for this deduction. No updating occurs for this deduction.
- 367. **YQM IND INCONSISTENT - UPDATES REJECTED** - A set of manual pay (update) transactions were entered that do not have the same Y/Q Indicator. The entire set of updates has been rejected.
- 369. **FIT-STATUS MISSING - 1 EXEMPT ASSUMED** - No FIT status code was entered for this employee. Since the work country code is greater than 001 (non-USA), the status code defaults to exempt. This message is for information purposes only.
- 370. **INVALID - MUST BE AN AUTOMATIC SPL PAY** - The adjustment transaction entered is valid only for automatic special pays. The transaction is rejected.
- 371. **AMT REQUIRED TO ADJUST THIS DEDUCTION** - An adjustment transaction was entered for a deduction that requires an amount to be provided so that a percentage can be calculated (position one in deduction utility field is greater than zero). The transaction is rejected.
- 372. **BANK NO NOT SET UP IN EMPL MSTR REJECTED** - The deduction utility field specifies a bank number in the employee master record. This bank number has not been set up. No updating occurs for this deduction.
- 373. **REGULAR AND OT PAY TOGETHER IS INVALID** - Regular and overtime pay or hours may not be entered together on the same transaction for a type six, seven, or eight payroll run. The transaction is deleted.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

- 374. **ADJ IND INCONSISTENT - UPDATES REJECTED** - A set of updates were entered in which the adjustment indicators were not constant within the group. The entire set is rejected.
- 375. **BOND CARRY FWD NOT UPDATED, RECOVER BOND** - A check reversal being processed did not update the carry forward amount field for a savings bond deduction. Ensure that the employee returns the bond issued in order to fully recover the amounts paid.
- 376. **DED GOAL INCREMENTED BUT FREQ IS ZERO** - A check reversal was processed that contained a deduction to reverse but the deduction goal was reached, and the frequency set to zero. Since the reversal will add to the goal field, the frequency should be reset by the user to a value other than zero. Reinstate the deduction by file maintenance to set the frequency to the proper value.
- 377. **NO PAY FOR DATES ENTERED - NOT APPLIED** - An adjustment was entered for a pay period that was not to be paid on this pay cycle, based upon the dates on transaction CTL and this transaction.
- 379. **IS INVALID - MUST BE 0 THRU 9, &, ., SPACE** - The field indicated did not contain valid characters for a floating decimal field.
- 384. **IS INVALID - INPUT FLUSHED** - The DAT transaction has an invalid date or the date was less than the last processing date. All input has been rejected.
- 389. **IS INVALID MUST BE 0 THROUGH 8** - The only acceptable values for this field are 0, 1, 2, 3, 4, 5, 6, 7, or 8.
- 391. **HAS AN INVALID SEQUENCE NUMBER** - An invalid sequence number was entered.
- 395. **INVALID - TO-RANGE LESS THAN FROM-RANGE** - The To-Range on the input transaction must be greater than or equal to the From-Range. The From-Range and To-Range are set to zero.
- 399. **IS ZERO THEREFORE SEQ1 SEQ2 MUST BE ZERO** - The entry date on a BFM transaction is zero. Because sequence number assignment is controlled by the entry date, deleting by sequence number requires the entry date. The transaction has been deleted.
- 400. **IS INVALID, MUST NOT BE LESS THAN SEQ1** - The from sequence field (Sequence 1) on a BFM transaction is less than the through sequence field (Sequence 2) causing an invalid range. The transaction has been deleted.
- 401. **HAS EXCEEDED MAX NUMBER OF BFMS ALLOWED** - More BFM transactions have been entered than is allowed. Execute another edit run entering the rejected BFM transactions. It may be necessary to increase the appropriate table entries.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

402. **CANNOT BE BLANK IF DELETING COMPANY** - Transaction BFM was entered for a company with all of its fields blank. This transaction has been deleted. In order to avoid accidental deletion of all pending items for a company, enter a company deletion with \*#\$ in the Tran Code field of transaction BFM.
407. **POSITION 6 (TAX SWITCH) MUST BE 2 or 3** - This deduction specifies that it will start after the FICA or FUTA tax limit is reached. Position 6 of the utility field must be a 2 or 3 to indicate which tax is to be used.
408. **INVALID COMBINATION OF RECORD-TYPES** - Company and employee record types may not be mixed on a single transaction.
409. **IS NOT ALLOWED FOR DELETION** - The record indicated may not be deleted. It is a critical system record necessary for processing.
411. **ADJ INDICATOR MAY BE IN WRONG POSITION** - Check to make sure that the adjustment indicator is in position 79.
412. **WARNING - TOTAL HOURS EXCEED STANDARD** - The hours on an employee's time card set is greater than the established company maximum. The maximum is determined by a flag on company header - 1, and may be either standard hours - 1, standard hours - 2, or a company maximum. This message is for information only.
413. **WARNING - RATE IS BELOW COMPANY MINIMUM** - The employee's rate shown was determined to be below the established minimum. Error occurred during either an initial load for employee, a file maintenance procedure, or an override on the time card. This message is for information only.
414. **TRAN DELETED - RATE BELOW CO MIN OR 1.00** - The employee's rate shown is below the established company minimum. If no minimum was established, the rate is less than 1.00 per hour. Error occurred during either an initial load for a new employee, a file maintenance procedure, or an override on the time card. The transaction was deleted.
415. **INVALID FOR COUNTRY 2, MUST BE 0, 1, OR 2** - The tax clear switch on transaction 203 must be 0, 1, or 2.
417. **PAYS WITH SPECIAL TAXING INVALID ON 7XX** - Special pays entered as 7XX transactions cannot have special taxing indicated. If special taxing is desired, use a 9XX for special pays.
419. **ENTRIES MUST BE 0 THROUGH 4** - The only acceptable values for this field are 0, 1, 2, 3, or 4.
420. **OT & REG PAY INVALID FOR PIECE RATE EMP** - Overtime and regular pay were specified for a piece rate employee. They may not be specified together on the same transaction for such employees. The transaction was deleted.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

423. **9XX FOR PAYS WITH CALC 22 OR 24 INVALID** - A transaction 9XX is invalid for special pays which have calculation numbers 22 or 24.
427. **NOT ENTERED - ASSUME 25 DAYS** - The number of days to accept timecard information on a terminated employee was not entered; therefore, a period of 25 days was assumed.
428. **INVALID - HAS ALREADY BEEN ESTABLISHED** - The record specified is not added because it has already been established. Replace the N in the change indicator with an R, or supply a new entry.
429. **ELEMENT NOS. NOT ASSIGNED CONSECUTIVELY** - A report was entered in which the element numbers were not assigned consecutively. The skipped element numbers were set up as work entries.
431. **CANNOT BE ENTERED W/O BALANCING TRANS** - An incomplete set of update transactions was entered. When entering transaction 500 for adjustments, a 400 or 600 transaction is required to complete the balancing.
435. **COUNTRY CODE FORCED TO MATCH TAX-UNIT** - The employee's residence country was not equal to the country code of the employee's tax unit. The residence country was changed to be equal to the country code of the tax unit.
441. **WILL BE REPLACED BY FOLLOWING TRANSACTION** - The transaction shown was replaced by the transaction following it. This message is for information purposes only.
442. **REPLACED TRANSACTION PRINTED ABOVE** - The transaction has replaced the one indicated by the previous message. This message is for information purposes only.
443. **HOURS MUST BE ENTERED FOR CTL TYPE 8 RUN** - Hours were not entered on the pay transaction shown during a CTL pay type 8 run (shift and overtime only). The transaction was deleted.
444. **INVALID COMBINATION OF CTL PAY TYPES** - An invalid combination of CTL pay types has been detected. The transaction shown has been deleted.
445. **INVALID COMBINATION OF TAX & CHECK DESC** - The tax and check descriptor fields may not be entered in the combination used on this transaction. The transaction was deleted.
446. **EMPLOYEE HAS MULTIPLE CHECK-ONLY PAYS** - More than one transaction was entered with a check descriptor of 2, indicating that only this check is to be issued. Only one 9XX transaction with a check descriptor of 2 is allowed. The others should be changed to a value of 3.
447. **REDUCE-PAY DOCK TRANS MAY NOT BE LATE** - A special pay transaction was entered with a tax descriptor of 4, indicating that regular pay is to be reduced, but the dates in the special pay are for a prior pay period.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

- 448. **ADJUSTMENT TRANS MAY NOT BE LATE** - A pay transaction was entered with an adjustment indicator, but the dates in the transaction are for a prior pay period. The transaction was deleted.
- 449. **NOT ENTERED FOR PIECE RATE EMP** - The field required for piece rate employees was not entered. The transaction was deleted.
- 454. **INVALID FOR OT STATUS 5 - ASSUME 3 FACTOR** - The overtime status on the 220 transaction was coded as 5 but the overtime type was not coded as 3 (Factor). A value of 3 for the overtime type was assumed.
- 455. **OT STATUS INVALID FOR LIM-HOURLY EMP ASSUME 1** - The field indicated may not contain the value shown for limited hourly employees. A value of 1 was assumed.
- 464. **BIRTH DATE IS ZERO FOR IMPUTED LIFE INS** - A transaction 225 was entered to establish an imputed life insurance special pay for an employee whose birth date is zero.
- 471. **INVALID - RES STATE HAS NO TAX** - Reciprocal taxing was specified by the indicator shown, but the resident state is not taxed. The tax code shown was not updated.
- 472. **INVALID - RES STATE EQUAL TO WORK STATE** - The tax flag shown was not updated because reciprocal taxing was specified and the resident state code was equal to the work state code.
- 473. **INVALID - RES ST LOC EQUAL WORK ST LOC** - The tax flag shown was not updated because reciprocal taxing was specified and the resident local code was equal to the work state local code.
- 479. **VALID ONLY FOR NUMERIC FIELDS - ASSUME 0** - The designated operation may be performed only for numeric fields. No updating occurs.
- 482. **FUTA-STATUS MISSING, 1 EXEMPT ASSUMED** - The status code for FUTA tax was not entered. Exempt status is assumed.
- 484. **WARNG: EMP HAS PAID UPDATE AND SEPARATE TAXING** - The employee has a Paid Update Manual Pay and a Special Pay with separate taxing. If the paid update is negative and there is insufficient net pay from his regular pay, the Paid Update will not be applied but will be recycled.
- 489. **SHIFT CONTROL 2 MISSING - ASSUME 1** - The shift control 2 field was not entered. A value of 1 (shift differential paid on regular pay using a rate) was assumed. This message is for information purposes only.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

- 508. **WARNING - DEDUCTION GOAL AMOUNT EXCEEDED** - This message is issued when a deduction is updated in excess of the goal. It is a warning only.
- 516. **WARNG: THIS CHECK HAS A PAID UPDATE** - The check which is being reversed had a paid update associated with it. It may be necessary to reverse the paid update as well.
- 517. **EXCEEDS FICA TAXABLE** - Third party FICA taxable should not be greater than total FICA taxable.
- 520. **MUST BE SPACE, X, +, -, M, P, E, N, F, K, G, OR L** - The only acceptable values for the change indicator are those listed.
- 521. **INVALID - NOT PRESENT ON THIS TRANS** - The field shown does not exist on the transaction requested to be generated. Verify that the transaction code to be generated is correct and/or use the proper field name for the field to be used on the generated transaction.
- 536. **PAY AMOUNT EXCEEDS BENEFIT AMOUNT** - The special payment attempted exceeds the amount established for flexible benefits.
- 546. **FIRST CHARACTER MUST BE A - Z** - The first character in the field name must be A - Z.
- 547. **CHECKING DED CANCELED FOR TERM EMP** - The checking deduction established for the employee was automatically shut off by the system in order to comply with the federal regulation requiring that a terminated employee's final pay be in the form of a check.
- 548. **MUST BE 0, 8, or 9** - The indicated field must be 0, 8, or 9.
- 549. **MUST BE 0 - 5 or 7 - 9** - The indicated field must be 0 - 5 or 7 - 9.
- 550. **MAX NO OF TAXING ALLOCATIONS EXCEEDED** - An employee may be paid in no more than ten taxing jurisdictions in one pay cycle. This includes different locals within the same state. Input should be checked and overrides to state and local should be corrected.
- 551. **MISSING TAX RECORD FOR DI - LOCAL ZERO** - The employee is being paid in a state which has DI and local tax. Since DI must be calculated and placed in the tax record with local zero, that record must be established for the employee before the pay is processed.
- 552. **NOT ENTERED - 5 ASSUMED** - The indicated field was not entered. A value of 5 was assumed.
- 553. **NOT ENTERED - 0 ASSUMED** - The indicated field was not entered. A value of 0 was assumed.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

- 554. **EMPLOYEE CANNOT BE DELETED** - (1) The employee's year-to-date gross must be zero before deletion can occur. (2) All savings bond deductions must have a zero carry forward amount in the utility field.
- 556. **MUST BE 0 FOR PART-TIME - ASSUME 0** - A value of '1' (no time card required) was entered for a part-time employee. Part-time employees must be entered as time card required.
- 557. **INVALID TRANS FOR SPECIAL CALC #14** - The transaction indicated may not be entered for this calculation number.
- 564. **MARITAL STATUS IS INVALID - ASSUME 1** - Value entered is invalid. The system will default to 1.
- 565. **MUST BE 0 OR 2** - The field indicated must be 0 or 2
- 566. **MUST BE 1** - The value entered in the field must be a 1.
- 570. **RATE OF INCREASE EXCEEDS LIMIT OF 9.99** - Rate of increase field cannot register an amount greater than 9.99 - truncation will occur in this field, therefore the increase will not occur.
- 571. **MID PERIOD SAL/RATE ADJ WILL NOT OCCUR** - Adjustment will not occur due to a rate of increase of an amount greater than 9.99.
- 575. **INVALID COMBINATION OF DED AND CHECK DESCRIPTOR** - Tax descriptor cannot be greater than zero with zero check descriptor.
- 576. **INVALID COMBINATION OF CHECK DESCRIPTOR** - If any automatic special pay has a check descriptor of '2', all other automatic special pays for the employee must have a check descriptor of '3'.
- 578. **HOURS BLANK - STANDARD HOURS ASSUMED** - The hours field was left blank. The employee's standard hours per pay period is assumed.
- 579. **MUST BE 0-5 OR 8-9** - The field indicated may only contain values 0-5 or 8-9.
- 581. **CHECK DESCRIPTOR MUST BE 2 OR 3** - This special pay calculation requires a check descriptor of 2 or 3.
- 582. **CANNOT MIX REG AND LUMP PAY ON MANUAL** - Regular pay and special pays with special tax calculations (eg. bonus, gross up) cannot be combined on a manual check.
- 586. **REQUIRES TRANSACTIONS 295-299** - This is a reminder to ensure that you set up a deduction name for garnishment checks. If the deduction name is not on file, the garnishment check will be issued to the employee.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

587. **REQUIRES TRANSACTIONS 266-267** - This is a reminder to ensure that you set up a bond alternate name. If there is no bond alternate name on file the bond will be issued to the employee.
589. **REQUIRES ENTRY ON H0901 SCREEN** - This deduction is being set up for an employee to produce a third party check. Deduction payment name and address must be set up in order for the check to be sent.
590. **RESIDENT STATE CHANGED - CHECK SUI STATE** - An employee's resident state code was changed. Check the SUI state code. This is only a warning.
591. **WORK STATE CHANGED - CHECK SUI STATE** - The work state code has been changed for an employee. The SUI state code should be checked. This is only a warning.
592. **FREQUENCY CHANGED - CHECK STANDARD HOURS** - The frequency for an employee has been changed. Standard hours should be checked. This is only a warning.
593. **STANDARD HOURS CHANGED - CHECK FREQUENCY** - An employee's standard hours were changed. Check frequency. This is only a warning.
594. **ADJUSTMENT RESULTS IN ZERO SAL/RATE** - Salary adjustment results in a zero salary or rate. This is invalid. Adjustment will not occur.
595. **ADJUSTMENT RESULTS IN NEGATIVE SAL/RATE** - Salary adjustment results in a negative salary or rate. This is invalid. Adjustment will not occur.
597. **PAY NO MUST BE GREATER THAN ZERO** - The screens HUE01 and HUD01 are for the purpose of special payments, therefore pay number must be greater than 0.
598. **PAY NO MUST BE BETWEEN 01 AND 04** - The HUB01 is for the purpose of time reporting for additional pay rates, therefore transactions 701 through 704 are the only valid transaction numbers.
599. **PAY NO MUST BE GREATER THAN 04** - The HUC01 screen is for special payments treated as regular payments. Valid transactions are 705 through 730.
600. **RATE NOT ALLOWED ON TRAN 701 - 704** - The HUB01 "Time Reporting for Additional Pay Rates" refers to tabled rates, therefore the rates cannot be entered.
602. **NOT VALID FOR PAY TYPE** - Average overtime status is not allowed for salaried employees.
603. **TOTAL CANNOT EXCEED +/- 99999.99** - Total current regular pay cannot exceed plus or minus 99999.99 or the manual pay set will be rejected.
604. **IBC FREQ NOT COMPATIBLE WITH EMP MASTER** - The frequency of this employee falls outside the pay range of the IBC. The transaction was deleted.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

- 605. **IBC TABLE IS FULL** - During the transaction edit process an attempt was made to enter more than 100 IBC transactions into the edit table. Employee master frequency to IBC pay range compatibility will not be performed on any further pay transactions. The transactions will be processed normally.
- 606. **STD HOURS NOT COMPATIBLE WITH FREQUENCY** - If employee standard hours exceed company hours for the employee's frequency range, this warning message is issued. Problems may occur with mid pay period increases.
- 607. **SHIFT CODE IS INVALID FOR 6XX TRANSACTION** - The shift code field may not be entered on the 6XX transaction.
- 608. **IS REQUIRED** - For example, deduction number is a required field on the 106 transaction.
- 609. **INVALID CHAIN TO DED CANNOT BE CALC 84** - The deduction being chained to is set up with a calculation number of 84. A deduction of this type cannot be included in chaining.
- 610. **INVALID - MUST BE 0, 1, OR 3** - For the state of Arizona, SIT number of exemptions must equal 0, 1, or 3.
- 614. **LESS THAN FUTA LIMIT** - This is a warning message indicating that a state SUI limit has been established which is less than the FUTA limit. If the limit is correct, no action is necessary.
- 616. **INVALID COMBINATION OF CHECK DESCRIPTOR** - A 9XX transaction was entered with a check descriptor of 2 and subsequent 9XX transactions with a check descriptor other than 3 were either entered or released from the Pending File. This error message will also appear if a timecard is entered simultaneously with a 9XX that has a check descriptor of 2.
- 620. **INVALID DATE** - Date is in unrecognizable format or contains invalid characters.
- 621. **PAY PERIOD GREATER THAN 7 WEEKS** - User has attempted to enter an online check for a span of more than 7 weeks.
- 622. **ADDITIONAL SPECIAL PAY CALC 14 REQUIRED** - Employee's current pay is greater than 99999.99. A special pay (Calc 14) must be set up for each increment of 99999.99.
- 623. **MAY NOT BE ZERO WITH MTD OR YTD** - The indicated field may not be zero if the associated MTD or YTD field is not zero.
- 624. **OVERRIDE NOT ALLOWED FOR THIS DEDUCTION** - This deduction is a self-adjusting calculation type and cannot be overridden with this transaction.
- 625. **DEDUCTION REFUND MAY BE REQUIRED** - The advance or draw has been reversed. The deduction associated with this pay has already been taken and might indicate an over payment by the employee.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	<b>DATE</b>	October 2004

## PROCEDURES (Continued)

### 100 Error Message Listing (Continued)

- 627. **ENTERED AND CALC TAX VARY BY > 2%** - The amount of DI tax entered on the 500 transaction varies by 2% from the amount the system has calculated. This message is informational but results should be checked and adjustments issued if necessary.
- 632. **STATE/LOCAL/TAX UNIT CODES INCONSISTENT** - State, local, and tax unit codes within this transaction set are inconsistent. Each 400 or 6XX transaction must be a corresponding 500 transaction with matching state, local and tax unit codes.
- 633. **Y/Q INDICATOR IS INVALID** - An invalid character was entered into the Y/Q indicator of this transaction. Valid characters are Y, Q, P, C, or blank.
- 650. **WARNING - EMP 401K AMOUNT BEING CHANGED** -
- 653. **STATUS WILL NOT BE CHANGED TO 5** - This message indicates that a terminated employee has received vacation pay. The employee will continue to receive regular pay unless an override transaction is entered.
- 663. **FREQ CANNOT EQUAL ZERO** - You must enter a value greater than zero in the frequency.
- 664. **PERCENT MUST BE GREATER THAN ZERO** - Zero percent is an invalid entry.
- 674. **BIRTH DATE MUST BE NON ZERO** - You must enter a non-zero value in the employee's birth date field.
- 675. **INVALID WITH CHECK-ONLY SPECIAL PAY** - When a 9XX transaction is entered with a check descriptor of 2, the only other valid pay transaction is a 9XX with check descriptor of 3. Other 9XX, 8XX and 7XX transactions are not allowed.
- 679. **GENERATED 503 CAN'T BE REVERSED WITH 450** - A manual pay has been entered without a 503 transaction. The updates will be applied, but not be able to be reversed with a 450 transaction if it is later determined that the update is incorrect.
- 681. **NO FIELDS IN GROUP MUST BE 1 THRU 9** - The only valid entry is 1 through 9.
- 687. **INVALID CALC FOR CHAIN TO DED** - The deduction number entered in positions 2-3 of the utility field on the employee deduction setup is invalid. The calculation number (company deduction setup) for this deduction is incompatible with the calculation number for the source deduction.
- 689. **FREQ MUST BE 9 ON CALC 84 CHAIN TO DED-** The frequency (employee deduction setup) for the deduction specified in positions 2-3 of the utility field must be 9.

Volume No. 3—Automated System Applications	<b>TOPIC NO.</b>	<b>70505</b>
Function No. 70500—Payroll Accounting	<b>TOPIC</b>	<b>CIPPS ERROR MESSAGES</b>
	DATE	October 2004

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