



# COMMONWEALTH of VIRGINIA

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**TO:** Agency Fiscal Officers & CAPP Manual Users

**FROM:** Amanda Morris, Assistant Director

**SUBJECT:** Commonwealth Accounting Policies and Procedures (CAPP) Manual—  
Update No. 155 / Payroll Accounting / Cardinal Topic 50320

**One Topic  
Revised**

**One topic related to 403(b) Annuities is included in this Update:**

50320—Terminations (Effective 11/1/17), see page 3

Revised language: Contributions to 403(b) accounts cannot be withheld from severance payments.

**Status  
Summary  
Sheet**

An updated *Status Summary Sheet* is shown on our web site and displays the following for each *CAPP Manual* topic:

- Number and Title
- Page Length
- Latest Revision Date

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