



# COMMONWEALTH of VIRGINIA

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**TO:** Agency Fiscal Officers & CAPP Manual Users

**FROM:** Amanda Morris, Director, Compliance Oversight and Federal Reporting,  
Department of Accounts

**SUBJECT:** Commonwealth Accounting Policies and Procedures (CAPP) Manual—  
Update No. 160 / Overview of CIPPS & Establishment/Maintenance of Company Profile  
Information

**Three Topics  
Revised**

**Three topics are included in this update and a summary of changes is included below.**

**50105 – Update to CIPPS Statistics**  
**50110 – Update to Screen References**  
**50205 – Update to reference links and CIPPS to Cardinal Interface**

**Status  
Summary  
Sheet**

An updated *Status Summary Sheet* is shown on our web site and displays the following for each *CAPP Manual* topic:

- Number and Title
- Page Length
- Latest Revision Date

[https://www.doa.virginia.gov/reference/CAPP/Status\\_Summary.pdf](https://www.doa.virginia.gov/reference/CAPP/Status_Summary.pdf)

**DOA's CAPP  
Manual  
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