



COMMONWEALTH of VIRGINIA

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TO: Agency Fiscal Officers & CAPP Manual Users

FROM: Amanda Morris, Director, Compliance Oversight and Federal Reporting,
Department of Accounts

SUBJECT: Commonwealth Accounting Policies and Procedures (CAPP) Manual—
Update No. 162 / Employee Tax Maintenance, and Retirement Cash Match, and
Employee and Tax Masterfile Updates

Three Topics
Revised

Three topics are included in this update and a summary of changes is included below.

50315 – Updated with minor revisions
50420 – Updated with minor revisions
50705 – Updated with minor revisions

Status
Summary
Sheet

An updated *Status Summary Sheet* is shown on our web site and displays the following for each *CAPP Manual* topic:

- Number and Title
- Page Length
- Latest Revision Date

https://www.doa.virginia.gov/reference/CAPP/Status_Summary.pdf

DOA's CAPP
Manual
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