



COMMONWEALTH of VIRGINIA

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June 6, 2019

TO: Agency Fiscal Officers & CAPP Manual Users

FROM: Amanda Morris, Director, Compliance Oversight and Federal Reporting,
Department of Accounts

SUBJECT: Commonwealth Accounting Policies and Procedures (CAPP) Manual—
Update No. 164 / Accounts Receivable

**One Topic
Revised**

One topic is included in this update and a summary of changes is included below.

- **20505 – Updated NSF check receivable process, and Inclusion of required Excel file to be used for bulk discharge requests to Division of Debt Collection**
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**Status
Summary
Sheet**

An updated *Status Summary Sheet* is shown on our web site and displays the following for each *CAPP Manual* topic:

- Number and Title
- Page Length
- Latest Revision Date

https://www.doa.virginia.gov/reference/CAPP/Status_Summary.pdf

**DOA's CAPP
Manual
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